



# Long Valley Charter School

*A Non-Profit Public Benefit Corporation*

## REGULAR BOARD MEETING

Thursday, February 9, 2023 at 5:45 PM

At Long Valley School  
436-965 Susan Drive, Doyle, CA 96109

Teleconference Participation available via Zoom

<https://us02web.zoom.us/j/86777934081?pwd=dVpTMUczOUtpUGVzSDNjbHIUTk5oUT09>

Teleconference participation is also available at these physical locations:

257 E. Sierra St. Suite C, Portola, CA 96122

995 Paiute Lane, Susanville, CA 96130

### Agenda

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Sherri Morgan, Executive Director/ Superintendent at 530-827-2395 at least 48 hours before the meeting, if possible.

We welcome you to this public meeting. Members of the public may be heard on any business item on the Board's Agenda during consideration of the item. Additionally, members of the public may address the Board on matters that are not on the agenda, but which are within the jurisdiction of the board; these comments can be made during Item V. A person addressing the Board will be limited to three (3) minutes unless the Chairperson of the Board grants a longer or shorter period of time depending upon the number of speakers and the size of the agenda.

**I. Call to order and roll call** Time: PM

**II. Pledge of Allegiance**

**III. Approval of the Agenda**

**IV. Consent Agenda**

Board Items under the consent agenda are routine and will be enacted by one motion unless any member of the Board or public requests that an item be removed for separate consideration and placed in the regular order of business following approval of the consent agenda.

- A. Board Minutes:
  - 1. Regular Meeting 1/12/23
  - 2. Special Meeting 1/16/23
- B. Bills & Warrants: 12/1-12/31/2022
- C. Affirm School Accountability Report Card update
- D. Contractor Agreement with Michael Agostino
- E. Contractor Agreement with Kathy Putkey
- F. Accept proposal from Kreth Builders
- G. Job Description for One-on-One Paraeducator
- H. Accept Donations from California Correctional Center

**V. Public Comments**

An opportunity for any member of the public to address the Governing Board on any matter **not** on the Agenda, but which is within the jurisdiction of the Board.

**VI. Reports**

- A. Board Members
- B. Executive Director
- C. Finance Report
- D. Program Reports-submitted in writing: Campus Locations, Special Programs, Counseling, Adult Education, and Safety.

**VII. Information Items**

- A. STRS Rates: Projected Increases
- B. Classified Staff Member Credentialing Grant
- C. Additional Targeted Support and Improvement Status

**VIII. Action Items**

- A. Discussion and possible action regarding approval of Enrollment Periods for the 2023-24 School Year.
- B. Discussion and possible action regarding approval of Allowing Use of Remaining COVID-19 Leave through 6/30/2023.
- C. Discussion and possible action regarding approval of Intervention Coordinator Position and Job Description.
- D. Discussion and possible action regarding approval of Back Office Provider Agreement for 2023-2025.
- E. Discussion and possible action regarding approval of Tree Service Proposal.
- F. Discussion and possible action regarding approval of Audit Engagement for 2022-23 (Federal Single Audit)

**IX. Closed Session**

**Time:**

While meetings of the Board of Directors must be open to the public, California law provides for closed sessions which are not open to the public for matters including when the Board is considering expulsions, suspension, or disciplinary actions in connection with any pupil, the appointment, employment or dismissal of a public officer or employee, hearing complaints or charges against a public officer or employee or is discussing aspects of salary negotiations, conference with real property negotiator, liability claims, and conference with legal counsel.

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Executive Director/ Superintendent

Report Out:

Session concluded at      PM

**X. Future Items:** Policy on Student Medical Administration, School Calendar, Hiring for 2023-24, Capacity Limits for 2023-24, Academic Intervention Plan, and California Healthy Kids Survey Results.

**XI. Adjournment:** Meeting adjourned at      PM. The next regular meeting will be held.

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ZOOM details

Dial in: 1 669 900 6833

Meeting ID: 867 7793 4081

Passcode: 2HzBSc or 574351

**REGULAR BOARD MEETING**

**Thursday, January 12, 2023 at 5:45 PM**

**At Long Valley School  
436-965 Susan Drive, Doyle, CA 96109**

**Teleconference Participation available via Zoom**

<https://us02web.zoom.us/j/81746890549?pwd=cFZGWGIXQWo1UIRKZzY3bDhJYlJrdz09>

**Teleconference participation is also available at these physical locations:**

**257 E. Sierra St. Suite C, Portola, CA 96122  
995 Paiute Lane, Susanville, CA 96130**

**Minutes**

- I. Call to order and roll call** Time: PM  
 Shaun Giese  Wilma Kominek  Stacy Kirklin  Jason Ingram  Randi Collier   
 Randi joined at 5:53PM

**II. Pledge of Allegiance**

**III. Approval of the Agenda**

MSCU (Kirklin/Ingram)

**IV. Governing Board Annual Reorganization**

- A. Oath of Office for New/Returning Board Members
- B. Election of Officers
  - President
  - Vice President
  - Clerk (Secretary/Treasurer)

Motion to elect the following slate of officers: President – Sean Giese, Vice President – Jason Ingram, Clerk (Secretart/Treasurer) – Stacey Kirklin  
MSCU (Kirklin/Ingram)

The newly elected President will conduct the remainder of the meeting.

**V. Consent Agenda**

Board Items under the consent agenda are routine and will be enacted by one motion unless any member of the Board or public requests that an item be removed for separate consideration and placed in the regular order of business following approval of the consent agenda.

- A. Board Minutes:
  - 1. Regular Meeting 12/1/22
- B. Bills & Warrants: 10/1-11/30/22
- C. K-12 SWP Grant Agreement 7/1/22-9/30/23
- D. Agreements with National University to accept Interns & Student Teachers
- E. Quarterly Complaint Summary 12-31-22

MSCU (Kirklin/Ingram)

**VI. Public Comments**

An opportunity for any member of the public to address the Governing Board on any matter **not** on the Agenda, but which is within the jurisdiction of the Board.

**VII. Reports**

- A. Board Members
- B. Executive Director
- C. Finance Report (Scheduled for 6:00 PM)
- D. Program Reports-submitted in writing: Campus Locations, Special Programs, Counseling, Adult Education, and Safety.

**VIII. Information Items**

- A. Presentation by edtec (scheduled for 5:50 PM)
- B. Presentation by DMS (scheduled for 6:10 PM)
- C. Community Schools-Janice Gotcher
- D. Presentation by TPC Students (scheduled for 6:25 PM)
- E. California School Dashboard & i-Ready Report-Whitney Mauck

**IX. Action Items**

- A. Discussion and possible action regarding approval of Updated ESSER III Plan.

MSCU (Ingram/Kirklin)

- B. Discussion and possible action regarding approval of School Accountability Report Card for LVS & TPC.

MSCU (Ingram/Kirklin)

- C. Discussion and possible action regarding acceptance of the 2021-2022 audit.

MSCU (Ingram/Kirklin)

- D. Discussion and possible action regarding approval of updated Fiscal Policy 2001.

MSCU (Ingram/Kirklin)

- E. Discussion and possible action regarding approval of Resolution 2022-23-02: Designating Committed Fund Balances.

MSCU (Ingram/Kirklin)

- F. Discussion and possible action regarding approval of Funding Determination Forms for LVS & TPC.

MSCU (Ingram/Giese)

**IX. Future Items: Policy on Student Medical Administration, I-Ready scores**

**X Adjournment: Meeting adjourned at 7:16PM. The next regular meeting will be held February 9, 2023.**

*ZOOM Details: Dial in: 1 669 900 6833 Meeting ID: 817 4689 0549 Passcode: 3iE3Yd or 036039*



# Long Valley Charter School

*A Non-Profit Public Benefit Corporation*

## SPECIAL BOARD MEETING

**Monday, January 16, 2023 at 9:30 AM**

**At Long Valley School  
436-965 Susan Drive, Doyle, CA 96109**

**Teleconference Participation available via Zoom**

<https://us02web.zoom.us/j/89108930129?pwd=MEtISWEwZjRQbWtZTFZWZVIGMy9NUT09>

**Teleconference participation is also available at these physical locations:**

**257 E. Sierra St. Suite C, Portola, CA 96122**

**995 Paiute Lane, Susanville, CA 96130**

**613 Main Street, Susanville, CA 96130**

## MINUTES

**I. Call to order and roll call**

Time: 9:30AM

Shaun Giese  Wilma Kominek  Stacy Kirklin  Jason Ingram  Randi Collier

Shaun arrived at 9:33AM

**II. Pledge of Allegiance**

**III. Approval of the Agenda**

MSCU (Kirklin/Kominek)

**IV. Action Items**

MSCU (Ingram/Kirklin)

**V. Adjournment: Meeting adjourned at 9:40 AM.**

ZOOM details

Dial in: 1 669 900 6833

Meeting ID: 891 0893 0129

Passcode: 4RVsTx

**Long Valley -Thompson Peak**  
**WARRANT REGISTER Detail: December 2022**

Check Number	Check Date	Payee	Reason	School	Total
001	12/14/2022	STAMPS.COM Inc	STAMPS.com ACH 121422	Thompson Peak LVCS-Susanville	\$ 125.00
<b>001 Total</b>					<b>\$ 125.00</b>
121422	12/31/2022	US Bank Credit Card	Analysis Fee Dec 2022	Thompson Peak LVCS-Susanville	\$ 108.21
<b>121422 Total</b>					<b>\$ 108.21</b>
58671	12/15/2022	US Bank Credit Card	AMZN MKPL- USB Hub	Thompson Peak LVCS-Susanville	\$ 26.58
			CCCAOE Registration	Thompson Peak LVCS-Susanville	\$ 1,050.00
			School Services of Calif-Webinar	Thompson Peak LVCS-Susanville	\$ 244.96
			Small School District Registration	Thompson Peak LVCS-Susanville	\$ 1,900.00
			Small School Districts Membership	Thompson Peak LVCS-Susanville	\$ 25.76
			Zoom	Thompson Peak LVCS-Susanville	\$ 149.90
			7-Eleven Fuel pilot	Thompson Peak LVCS-Susanville	\$ 102.30
			7-Eleven Truck	Thompson Peak LVCS-Susanville	\$ 113.66
			Dirty Job Car Wash	Thompson Peak LVCS-Susanville	\$ 26.00
			Education_cam Premium Refund	Thompson Peak LVCS-Susanville	\$ (239.76)
			Learning A-Z	Thompson Peak LVCS-Susanville	\$ 256.00
			NAMER Council - Symposium Reg	Thompson Peak LVCS-Susanville	\$ 350.00
			Wemple's Pumpkin Patch	Thompson Peak LVCS-Susanville	\$ 648.00
			CPI Training For Instructor	Thompson Peak LVCS-Susanville	\$ 1,549.00
			CPI Training For Staff	Thompson Peak LVCS-Susanville	\$ 177.96
			AMZN MKPL-Adobe Student & Teacher Edi	Thompson Peak LVCS-Susanville	\$ 285.60
			AMZN MKPL-Smartsign	Thompson Peak LVCS-Susanville	\$ 29.92
			ARAMark Asilomar resort	Thompson Peak LVCS-Susanville	\$ 1,279.84
			Buffalo Chips Pizza	Thompson Peak LVCS-Susanville	\$ 289.90
			California Mathematics Co Registration	Thompson Peak LVCS-Susanville	\$ 480.00
			Intermountain Hardware	Thompson Peak LVCS-Susanville	\$ 5.34
			Mazatlan Grill-College night	Thompson Peak LVCS-Susanville	\$ 184.88
			Merry Morsels	Thompson Peak LVCS-Susanville	\$ 800.00
			Safeway-Bagels, Crm Chse, & Cups	Thompson Peak LVCS-Susanville	\$ 60.42
			Super Teacher Worksheets-renewal Membership	Thompson Peak LVCS-Susanville	\$ 49.90
			Susanvile Supermark-Apples	Thompson Peak LVCS-Susanville	\$ 40.32
			Susanvile Supermark-Breakfast Apples	Thompson Peak LVCS-Susanville	\$ 34.80
			Susanvile Supermark-Staff Inservice	Thompson Peak LVCS-Susanville	\$ 136.14
			United Airline	Thompson Peak LVCS-Susanville	\$ 836.42
			WalMart	Thompson Peak LVCS-Susanville	\$ 67.48
			WalMart-Spray Paint	Thompson Peak LVCS-Susanville	\$ 25.66
<b>58671 Total</b>					<b>\$ 10,986.98</b>
58709	12/1/2022	CharterSAFE	Worker Comp 112522	Thompson Peak LVCS-Susanville	\$ 1,376.55
			Worker Comp 112522 - variance to the GL	Thompson Peak LVCS-Susanville	\$ (627.05)
<b>58709 Total</b>					<b>\$ 749.50</b>
58713	12/1/2022	ReliaStar Life Insurance Company	112522 Voluntary Insurance	Thompson Peak LVCS-Susanville	\$ 248.95
			112522 Voluntary Insurance - variance to GL	Thompson Peak LVCS-Susanville	\$ (28.04)
<b>58713 Total</b>					<b>\$ 220.91</b>
58714	12/1/2022	Tri-County Schools Ins Group	112522-TCSIG Medical, Vision, Dental & Life	Thompson Peak LVCS-Susanville	\$ 23,977.34
			112522-TCSIG Medical, Vision, Dental & Life - Variance to GL	Thompson Peak LVCS-Susanville	\$ (121.37)
<b>58714 Total</b>					<b>\$ 23,855.97</b>
58716	12/2/2022	City of Susanville	995 Paiute Lane Gas & Water	Thompson Peak LVCS-Susanville	\$ 206.15
<b>58716 Total</b>					<b>\$ 206.15</b>

**Long Valley -Thompson Peak**  
**WARRANT REGISTER Detail: December 2022**

Check Number	Check Date	Payee	Reason	School	Total
58725	12/2/2022	Verizon Wireless	Verizon - Wireless Phone Service Hot Spots 542362909-00002	Thompson Peak LVCS-Susanville	\$ 520.97
<b>58725 Total</b>					<b>\$ 520.97</b>
58726	12/2/2022	Verizon Wireless	Verizon - Wireless Phone equipment Charge JMorgan	Thompson Peak LVCS-Susanville	\$ 200.48
<b>58726 Total</b>					<b>\$ 200.48</b>
58731	12/20/2022	LEAF	2 Kyocere 4053ci Copier	Thompson Peak LVCS-Susanville	\$ 587.60
<b>58731 Total</b>					<b>\$ 587.60</b>
58732	12/20/2022	Morning Glory, Inc.	Food delivery 11/29/22	Thompson Peak LVCS-Susanville	\$ 33.26
<b>58732 Total</b>					<b>\$ 33.26</b>
58740	12/9/2022	Thrive Public School	TPC - 2022-2023 MTSS Support	Thompson Peak LVCS-Susanville	\$ 2,000.00
<b>58740 Total</b>					<b>\$ 2,000.00</b>
58742	12/15/2022	403b Partners	Plan Installation and Document	Thompson Peak LVCS-Susanville	\$ 150.00
<b>58742 Total</b>					<b>\$ 150.00</b>
58748	12/15/2022	C&S Waste Solutions of Lassen County	Service Location 995 Paiute Ln	Thompson Peak LVCS-Susanville	\$ 209.69
<b>58748 Total</b>					<b>\$ 209.69</b>
58749	12/15/2022	CharterSAFE	TP Package Premium 22-23 Jan	Thompson Peak LVCS-Susanville	\$ 3,609.00
<b>58749 Total</b>					<b>\$ 3,609.00</b>
58752	12/15/2022	Colliers International Valuation & Advisory Service	Appraisal Job Fee 995 Paiute Lane	Thompson Peak LVCS-Susanville	\$ 4,000.00
<b>58752 Total</b>					<b>\$ 4,000.00</b>
58754	12/15/2022	CSM Consulting Inc	TPCS E-Rate Installment July, August & Sept 2022	Thompson Peak LVCS-Susanville	\$ 700.00
<b>58754 Total</b>					<b>\$ 700.00</b>
58757	12/15/2022	Forest Office Supplies	TAX	Thompson Peak LVCS-Susanville	\$ 38.53
			Contract Base Service 629 Main St serial #7508	Thompson Peak LVCS-Susanville	\$ 95.00
			Contract Base Service 629 Main St serial #7517	Thompson Peak LVCS-Susanville	\$ 95.00
			Contract serial #7517 & 7508 Overage Charges	Thompson Peak LVCS-Susanville	\$ 588.19
<b>58757 Total</b>					<b>\$ 816.72</b>
58758	12/15/2022	Heartland Payment Systems	Meal Viewer Digital Menu Subscription 12/1/22-11/30/23	Thompson Peak LVCS-Susanville	\$ 162.50
			Meal Viewer Remote Setup service	Thompson Peak LVCS-Susanville	\$ 99.50
<b>58758 Total</b>					<b>\$ 262.00</b>
58762	12/15/2022	Lassen County Office of Education	Monthly Phone Charges TP	Thompson Peak LVCS-Susanville	\$ 210.00
<b>58762 Total</b>					<b>\$ 210.00</b>
58763	12/15/2022	Law Offices of Young, Minney & Corr, LLP	Nov Legal Services	Thompson Peak LVCS-Susanville	\$ 730.75
<b>58763 Total</b>					<b>\$ 730.75</b>
58764	12/15/2022	Matthew Lemas CPA	2022 Audit of Annual Financial Elements and related Suppleme	Thompson Peak LVCS-Susanville	\$ 4,750.00
<b>58764 Total</b>					<b>\$ 4,750.00</b>
58765	12/15/2022	Miller Cleaning Service	Susanville Cleaning Service Nov 2022	Thompson Peak LVCS-Susanville	\$ 1,350.00
<b>58765 Total</b>					<b>\$ 1,350.00</b>
58771	12/15/2022	Plumas Charter School	School Nurse Service Provided by Plumas Charter	Thompson Peak LVCS-Susanville	\$ 225.00
<b>58771 Total</b>					<b>\$ 225.00</b>
58772	12/15/2022	Presence Learning Inc	BMH Service Direct Makeup, Parent or School Contact, Documen	Thompson Peak LVCS-Susanville	\$ 2,150.13
<b>58772 Total</b>					<b>\$ 2,150.13</b>
58775	12/15/2022	US Bank Credit Card	AMZN MKPL- USB Hub	Thompson Peak LVCS-Susanville	\$ 13.29
			CCCAOE Registration	Thompson Peak LVCS-Susanville	\$ 525.00

**Long Valley -Thompson Peak**  
**WARRANT REGISTER Detail: December 2022**

Check Number	Check Date	Payee	Reason	School	Total
58775	44910	US Bank Credit Card	School Services of Calif-Webinar	Thompson Peak LVCS-Susanville	\$ 122.48
			Small School District Registration	Thompson Peak LVCS-Susanville	\$ 950.00
			Small School Districts Membership	Thompson Peak LVCS-Susanville	\$ 12.88
			Zoom	Thompson Peak LVCS-Susanville	\$ 204.31
			7-Eleven Fuel pilot	Thompson Peak LVCS-Susanville	\$ 51.15
			7-Eleven Truck	Thompson Peak LVCS-Susanville	\$ 56.83
			Dirty Job Car Wash	Thompson Peak LVCS-Susanville	\$ 13.00
			Education_cam Premium Refund	Thompson Peak LVCS-Susanville	\$ (119.88)
			Learning A-Z	Thompson Peak LVCS-Susanville	\$ 128.00
			NAMER Council - Symposium Reg	Thompson Peak LVCS-Susanville	\$ 175.00
			Wemple's Pumpkin Patch	Thompson Peak LVCS-Susanville	\$ 324.00
			CPI Training For Instructor	Thompson Peak LVCS-Susanville	\$ 774.50
			CPI Training For Staff	Thompson Peak LVCS-Susanville	\$ 88.98
			AMZN MKPL-Adobe Student & Teacher Edi	Thompson Peak LVCS-Susanville	\$ 142.80
			AMZN MKPL-Smartsign	Thompson Peak LVCS-Susanville	\$ 14.96
			ARAMark Asilomar resort	Thompson Peak LVCS-Susanville	\$ 639.92
			Buffalo Chips Pizza	Thompson Peak LVCS-Susanville	\$ 144.95
			California Mathematics Co Registration	Thompson Peak LVCS-Susanville	\$ 240.00
			Intermountain Hardware	Thompson Peak LVCS-Susanville	\$ 2.67
			Mazatlan Grill-College night	Thompson Peak LVCS-Susanville	\$ 92.44
			Merry Morsels	Thompson Peak LVCS-Susanville	\$ 400.00
			Safeway-Bagels, Crm Chse, & Cups	Thompson Peak LVCS-Susanville	\$ 30.21
			Super Teacher Worksheets-renewal Membership	Thompson Peak LVCS-Susanville	\$ 24.95
			Susanvile Supermark-Apples	Thompson Peak LVCS-Susanville	\$ 20.16
			Susanvile Supermark-Breakfast Apples	Thompson Peak LVCS-Susanville	\$ 17.40
			Susanvile Supermark-Staff Inservice	Thompson Peak LVCS-Susanville	\$ 68.07
			United Airline	Thompson Peak LVCS-Susanville	\$ 418.21
			WalMart	Thompson Peak LVCS-Susanville	\$ 33.74
			WalMart-Spray Paint	Thompson Peak LVCS-Susanville	\$ 12.83
			Charter Schools Development	Thompson Peak LVCS-Susanville	\$ (179.63)
			Go Daddy 1 year renewal 50/50	Thompson Peak LVCS-Susanville	\$ 10.59
			Hertz	Thompson Peak LVCS-Susanville	\$ 35.78
			Sheraton Grand Dining 50/50	Thompson Peak LVCS-Susanville	\$ 33.32
			Sheraton Grand Sacramento	Thompson Peak LVCS-Susanville	\$ 948.52
			Sheraton Grand Sacramento 50/50	Thompson Peak LVCS-Susanville	\$ 268.44
			Tequila Museo 50/50	Thompson Peak LVCS-Susanville	\$ 47.47
			7-Eleven Fuel	Thompson Peak LVCS-Susanville	\$ 71.21
			Gold Country Adventure	Thompson Peak LVCS-Susanville	\$ 55.50
			Golden Gate Carson City	Thompson Peak LVCS-Susanville	\$ 34.75
			Lassen Solid Waste	Thompson Peak LVCS-Susanville	\$ 42.84
			Les Schwab Dodge Service Check	Thompson Peak LVCS-Susanville	\$ 49.99
Les Schwab Pilot Service Check	Thompson Peak LVCS-Susanville	\$ 49.98			
PayGov	Thompson Peak LVCS-Susanville	\$ 1.07			
Diamond Mtn Fuel	Thompson Peak LVCS-Susanville	\$ 100.00			
Nevada AK Fuel	Thompson Peak LVCS-Susanville	\$ 50.00			
Sheraton Grand	Thompson Peak LVCS-Susanville	\$ 37.80			
Amazon Ribbon Cutting	Thompson Peak LVCS-Susanville	\$ 79.22			



**Long Valley -Thompson Peak  
WARRANT REGISTER Detail: December 2022**

Check Number	Check Date	Payee	Reason	School	Total
58775	44910	US Bank Credit Card	Amazon Ribbon Cutting credit	Thompson Peak LVCS-Susanville	\$ (43.94)
			Education.com	Thompson Peak LVCS-Susanville	\$ 59.94
			Lassen College Bookstore	Thompson Peak LVCS-Susanville	\$ 63.06
			Little Caesars	Thompson Peak LVCS-Susanville	\$ 43.25
			Papa Murphys - Dance	Thompson Peak LVCS-Susanville	\$ 33.60
			Safeway - Cookies	Thompson Peak LVCS-Susanville	\$ 88.14
			Safeway - Ribbon Cutting	Thompson Peak LVCS-Susanville	\$ 22.80
			Sheraton Grand Dining	Thompson Peak LVCS-Susanville	\$ 5.71
			Susanville Supermark-Plates and Utensils	Thompson Peak LVCS-Susanville	\$ 14.13
			Tequila Museo Mayahu	Thompson Peak LVCS-Susanville	\$ 69.83
			VistaPrint	Thompson Peak LVCS-Susanville	\$ (141.84)
			VistaPrint-Pen Ribbon Cutting	Thompson Peak LVCS-Susanville	\$ 141.84
			WalMart - Ribbon Cutting	Thompson Peak LVCS-Susanville	\$ 38.13
			WalMart-HDMI Cable	Thompson Peak LVCS-Susanville	\$ 97.04
			School Service	Thompson Peak LVCS-Susanville	\$ 317.50
Tulare County Office of Ed	Thompson Peak LVCS-Susanville	\$ 150.00			
<b>58775 Total</b>					<b>\$ 8,318.89</b>
58777	12/15/2022	William H. Sadlier, Inc	Shipping and Handling	Thompson Peak LVCS-Susanville	\$ 51.88
			Sadlier Math Wrkbk Gr 4	Thompson Peak LVCS-Susanville	\$ 189.33
			Sadlier Math Wrkbk Gr 5	Thompson Peak LVCS-Susanville	\$ 189.33
<b>58777 Total</b>					<b>\$ 430.54</b>
58778	12/20/2022	LEAF	2 Kyocere 4053ci Copier	Thompson Peak LVCS-Susanville	\$ 293.80
<b>58778 Total</b>					<b>\$ 293.80</b>
58779	12/20/2022	Morning Glory, Inc.	Food delivery 11/29/22	Thompson Peak LVCS-Susanville	\$ 16.63
<b>58779 Total</b>					<b>\$ 16.63</b>
58783	12/22/2022	Angelina Kingsley	Employee Reimbs-11/17/22 CTC CTE	Thompson Peak LVCS-Susanville	\$ 52.50
<b>58783 Total</b>					<b>\$ 52.50</b>
58784	12/22/2022	Canon Financial Service, Inc c/o Operational Accounting	CA 2022 Property Tax Susanville	Thompson Peak LVCS-Susanville	\$ 59.89
<b>58784 Total</b>					<b>\$ 59.89</b>
58785	12/22/2022	Department of Motor Vehicles	DMS - Pull Notice	Thompson Peak LVCS-Susanville	\$ 15.00
<b>58785 Total</b>					<b>\$ 15.00</b>
58786	12/22/2022	Department of Justice - Accounting Office	Fingerprinting Apps Nov 2022	Thompson Peak LVCS-Susanville	\$ 103.50
<b>58786 Total</b>					<b>\$ 103.50</b>
58791	12/22/2022	Lassen Municipal Utility District	438132 Municipal Utility 955 Paiute Ln	Thompson Peak LVCS-Susanville	\$ 29.00
<b>58791 Total</b>					<b>\$ 29.00</b>
58792	12/22/2022	Lassen Municipal Utility District	415072 Municipal Utility 955 Paiute Ln	Thompson Peak LVCS-Susanville	\$ 1,488.15
<b>58792 Total</b>					<b>\$ 1,488.15</b>
58794	12/22/2022	Morning Glory, Inc.	Food delivery 12/07/22	Thompson Peak LVCS-Susanville	\$ 8.18
<b>58794 Total</b>					<b>\$ 8.18</b>
58795	12/22/2022	San Joaquin County Office of Education	EDJOIN Account Fee-one year term	Thompson Peak LVCS-Susanville	\$ 600.00
<b>58795 Total</b>					<b>\$ 600.00</b>
58796	12/22/2022	STAMPS.COM Inc	stamps.com monthly service	Thompson Peak LVCS-Susanville	\$ 15.00

**Long Valley -Thompson Peak**  
**WARRANT REGISTER Detail: December 2022**

Check Number	Check Date	Payee	Reason	School	Total
<b>58796 Total</b>					<b>\$ 15.00</b>
58797	12/22/2022	Staples eCommerce	CloroxPro Glad ForceFlex Tall Kitchen Drawstring Trash Bags,	Thompson Peak LVCS-Susanville	\$ 34.27
			Expo Low Odor Dry Erase Markers, Fine Tip, Assorted, 4/Pack	Thompson Peak LVCS-Susanville	\$ 7.75
			Avery TrueBlock Laser/Inkjet File Folder Labels, 2/3 x 3 7/	Thompson Peak LVCS-Susanville	\$ 31.19
			Crayola Ultra-Clean Washable Markers, Wedge Tip, Assorted, 8	Thompson Peak LVCS-Susanville	\$ 25.63
			Expo Magnetic Dry Erase Markers, Chisel Tip, Assorted, 8/Pac	Thompson Peak LVCS-Susanville	\$ 15.28
			Fellowes Thermal Pouches, Letter, 200/Pack (5743401)	Thompson Peak LVCS-Susanville	\$ 24.74
			Post-it Super Sticky Notes, 4 x 4, Supernova Neons, Lined,	Thompson Peak LVCS-Susanville	\$ 22.86
			Sharpie Accent Retractable Highlighter, Chisel Tip, Assorted	Thompson Peak LVCS-Susanville	\$ 20.57
			Staples 1 1/2 3-Ring Better Binder, Orange (13467)	Thompson Peak LVCS-Susanville	\$ 8.61
			Staples 1 1/2 3-Ring Better Binder, Yellow (19060)	Thompson Peak LVCS-Susanville	\$ 7.67
			Staples 11 x 17 Copy Paper, 20 lbs., 92 Brightness, 500 Sh	Thompson Peak LVCS-Susanville	\$ 30.09
			Staples File Folders, 1/3 Cut, Letter Size, Assorted Colors,	Thompson Peak LVCS-Susanville	\$ 52.47
			TRU RED 3 x 5 Index Cards, Lined, White, 100/Pack (TR51013	Thompson Peak LVCS-Susanville	\$ 2.38
			TRU RED Standard Staples, 1/4 Leg Length, 5000 /Box (TR5809	Thompson Peak LVCS-Susanville	\$ 3.63
			Wausau Paper Index 110 lb. Cardstock Paper, 8.5 x 11, Whit	Thompson Peak LVCS-Susanville	\$ 27.60
<b>58797 Total</b>					<b>\$ 314.74</b>
58799	12/22/2022	Tiffiney Lozano	Employee Reimbs Dec 2022 Annual Leadership Acadmey	Thompson Peak LVCS-Susanville	\$ 600.00
			Employee Reimbs Dec 2022 Dec phone service	Thompson Peak LVCS-Susanville	\$ 50.00
			Employee Reimbs Dec 2022 Nov phone service	Thompson Peak LVCS-Susanville	\$ 50.00
			Employee Reimbs Dec 2022 office supplies	Thompson Peak LVCS-Susanville	\$ 38.49
			Employee Reimbs Dec 2022 Parking	Thompson Peak LVCS-Susanville	\$ 312.69
			Employee Reimbs Dec 2022 Travel, Meals	Thompson Peak LVCS-Susanville	\$ 48.33
			Employee Mileage Reimbs Dec 2022	Thompson Peak LVCS-Susanville	\$ 375.63
<b>58799 Total</b>					<b>\$ 1,475.14</b>
58800	12/22/2022	Tom Hammond Inc.	Fuel - Kathi Sherman	Thompson Peak LVCS-Susanville	\$ 165.87
<b>58800 Total</b>					<b>\$ 165.87</b>
58802	12/22/2022	CharterSAFE	Worker Comp 122422	Thompson Peak LVCS-Susanville	\$ 1,360.85
			Worker Comp 122422 - variance to the GL	Thompson Peak LVCS-Susanville	\$ (600.67)
<b>58802 Total</b>					<b>\$ 760.18</b>
58806	12/22/2022	ReliaStar Life Insurance Company	122322 Voluntary Insurance	Thompson Peak LVCS-Susanville	\$ 241.19
			122322 Voluntary Insurance - variance to GL	Thompson Peak LVCS-Susanville	\$ (11.29)
<b>58806 Total</b>					<b>\$ 229.90</b>
58807	12/22/2022	Tri-County Schools Ins Group	122322-TCSIG Medical, Vision, Dental & Life	Thompson Peak LVCS-Susanville	\$ 23,858.72
			122322-TCSIG Medical, Vision, Dental & Life - Variance to GL	Thompson Peak LVCS-Susanville	\$ (96.37)
<b>58807 Total</b>					<b>\$ 23,762.35</b>
58808	12/29/2022	City of Susanville	995 Paiute Lane Gas & Water	Thompson Peak LVCS-Susanville	\$ 20.41
<b>58808 Total</b>					<b>\$ 20.41</b>
58813	12/29/2022	Morning Glory, Inc.	Food delivery 9/06/22	Thompson Peak LVCS-Susanville	\$ 228.35
<b>58813 Total</b>					<b>\$ 228.35</b>
58816	12/29/2022	Staples eCommerce	Quartet Classic Cork Bulletin Board, Black Frame, 3' x 2' (2	Thompson Peak LVCS-Susanville	\$ 41.12
			2023 House of Doolittle Earthscapes Wildlife 8.5 x 4.5 Mon	Thompson Peak LVCS-Susanville	\$ 6.11
			Artistic Rhinolin II PVC Desk Pad, 12L x 17W, Matte Black	Thompson Peak LVCS-Susanville	\$ 8.07
			HP 67XL/67 Black High Yield and Tri-Color Standard Yield Ink	Thompson Peak LVCS-Susanville	\$ 41.67
			Pilot FriXion Ball Clicker Erasable Gel Pens, Fine Point, Bl	Thompson Peak LVCS-Susanville	\$ 9.26
<b>58816 Total</b>					<b>\$ 106.23</b>
99105391	12/31/2022	Amazon Business	99105391	Thompson Peak LVCS-Susanville	\$ 5.90

**Long Valley -Thompson Peak**  
**WARRANT REGISTER Detail: December 2022**

Check Number	Check Date	Payee	Reason	School	Total
<b>99105391 Total</b>					<b>\$ 5.90</b>
99141638	12/31/2022	Amazon Business	Origami Mind Bender	Thompson Peak LVCS-Susanville	\$ 21.43
			Origami Puzzle Game	Thompson Peak LVCS-Susanville	\$ 32.15
<b>99141638 Total</b>					<b>\$ 53.58</b>
99151321	12/31/2022	Amazon Business	Skateboard*	Thompson Peak LVCS-Susanville	\$ 36.56
<b>99151321 Total</b>					<b>\$ 36.56</b>
99188369	12/31/2022	Amazon Business	Shipping	Thompson Peak LVCS-Susanville	\$ 0.23
			Item PromotionDiscount	Thompson Peak LVCS-Susanville	\$ (1.89)
			Pokemon Stickers	Thompson Peak LVCS-Susanville	\$ 12.97
<b>99188369 Total</b>					<b>\$ 11.31</b>
99238309	12/31/2022	Amazon Business	Shipping	Thompson Peak LVCS-Susanville	\$ 1.90
			Apeasran Poster	Thompson Peak LVCS-Susanville	\$ 16.08
			Chris Jack Blanket	Thompson Peak LVCS-Susanville	\$ 25.73
			Ear PODs	Thompson Peak LVCS-Susanville	\$ 19.29
			Fairy String Lights	Thompson Peak LVCS-Susanville	\$ 18.22
			Headphones	Thompson Peak LVCS-Susanville	\$ 18.23
			Hockey Pencils	Thompson Peak LVCS-Susanville	\$ 14.80
			Kidz Bob Wired Headphones	Thompson Peak LVCS-Susanville	\$ 42.89
			Knee Hockey	Thompson Peak LVCS-Susanville	\$ 15.23
			LED String Lights	Thompson Peak LVCS-Susanville	\$ 25.73
			Lego Star wars	Thompson Peak LVCS-Susanville	\$ 15.00
			Metallica Poster	Thompson Peak LVCS-Susanville	\$ 13.94
			Pez Assorted	Thompson Peak LVCS-Susanville	\$ 26.35
			Skateboarding Sweatshirt	Thompson Peak LVCS-Susanville	\$ 61.06
			Stacking Blocks	Thompson Peak LVCS-Susanville	\$ 48.25
			Tiny Mills	Thompson Peak LVCS-Susanville	\$ 16.08
			Tiny Mills Koala	Thompson Peak LVCS-Susanville	\$ 13.94
			Water Bottle	Thompson Peak LVCS-Susanville	\$ 36.45
<b>99238309 Total</b>					<b>\$ 429.17</b>
99250825	12/31/2022	Amazon Business	Shipping	Thompson Peak LVCS-Susanville	\$ 0.43
			How to draw Pokemon	Thompson Peak LVCS-Susanville	\$ 7.57
			Item Promotion discount	Thompson Peak LVCS-Susanville	\$ (1.11)
			Pizza Play Doh	Thompson Peak LVCS-Susanville	\$ 23.80
<b>99250825 Total</b>					<b>\$ 16.55</b>
99324376	12/31/2022	Amazon Business	Shipping	Thompson Peak LVCS-Susanville	\$ 3.35
			Handheld game	Thompson Peak LVCS-Susanville	\$ 16.44
			3D Doddler	Thompson Peak LVCS-Susanville	\$ 54.11
			3d puzzles	Thompson Peak LVCS-Susanville	\$ 21.64
			Air Sofa	Thompson Peak LVCS-Susanville	\$ 43.28
			Animal Bookmark	Thompson Peak LVCS-Susanville	\$ 45.45
			Asylum Book Box Set	Thompson Peak LVCS-Susanville	\$ 32.12
			Backpack Pins	Thompson Peak LVCS-Susanville	\$ 21.64
			Bouncy Balls	Thompson Peak LVCS-Susanville	\$ 14.06
			Bunny Light	Thompson Peak LVCS-Susanville	\$ 22.72
			Burrerfly Stickers	Thompson Peak LVCS-Susanville	\$ 10.71
			Complete cookbook	Thompson Peak LVCS-Susanville	\$ 8.02

**Long Valley -Thompson Peak**  
**WARRANT REGISTER Detail: December 2022**

Check Number	Check Date	Payee	Reason	School	Total			
99324376	44926	Amazon Business	Darkest Minds	Thompson Peak LVCS-Susanville	\$ 30.30			
			Dinosaur Light	Thompson Peak LVCS-Susanville	\$ 14.06			
			Dragon Touch Camera	Thompson Peak LVCS-Susanville	\$ 72.52			
			Ear Muffs	Thompson Peak LVCS-Susanville	\$ 17.27			
			Escape Room game	Thompson Peak LVCS-Susanville	\$ 35.71			
			Funny Spoof Poster	Thompson Peak LVCS-Susanville	\$ 16.23			
			Hat	Thompson Peak LVCS-Susanville	\$ 17.31			
			Kitchen Science Lab	Thompson Peak LVCS-Susanville	\$ 19.47			
			Klever Science Lab	Thompson Peak LVCS-Susanville	\$ 32.46			
			Lenticular Bookmark	Thompson Peak LVCS-Susanville	\$ 32.35			
			Make your own bouncy ball	Thompson Peak LVCS-Susanville	\$ 21.64			
			Make Your Own Space Night Lights	Thompson Peak LVCS-Susanville	\$ 16.23			
			Master Guide to Drawing Anime	Thompson Peak LVCS-Susanville	\$ 11.90			
			Mini Cube Puzzle	Thompson Peak LVCS-Susanville	\$ 21.64			
			Mini Magnetic Drawing	Thompson Peak LVCS-Susanville	\$ 21.42			
			My Little Pony Paly Doh	Thompson Peak LVCS-Susanville	\$ 12.98			
			Outer Space Stickers	Thompson Peak LVCS-Susanville	\$ 10.67			
			Party Light up rings	Thompson Peak LVCS-Susanville	\$ 20.56			
			Slap Bracelets	Thompson Peak LVCS-Susanville	\$ 21.64			
			Spiral Play Doh	Thompson Peak LVCS-Susanville	\$ 9.79			
			Super Bouncy Balls	Thompson Peak LVCS-Susanville	\$ 20.34			
			Super Mario Set	Thompson Peak LVCS-Susanville	\$ 43.29			
			Throw Blanket	Thompson Peak LVCS-Susanville	\$ 27.05			
			Top Robot	Thompson Peak LVCS-Susanville	\$ 18.13			
			Toy Eggsl	Thompson Peak LVCS-Susanville	\$ 10.11			
			Unicorn Painting	Thompson Peak LVCS-Susanville	\$ 21.64			
			Unicorn Painting Led	Thompson Peak LVCS-Susanville	\$ 25.97			
			Vanity Mirror	Thompson Peak LVCS-Susanville	\$ 32.45			
			Water bottle Fidget Red	Thompson Peak LVCS-Susanville	\$ 24.35			
			Water bottle Fidget Unicorn	Thompson Peak LVCS-Susanville	\$ 29.22			
			Wreck this Journal	Thompson Peak LVCS-Susanville	\$ 10.38			
			<b>99324376 Total</b>					<b>\$ 1,012.62</b>
			99466686	12/31/2022	Amazon Business	Shipping	Thompson Peak LVCS-Susanville	\$ 0.04
			Where is Pikachu?	Thompson Peak LVCS-Susanville	\$ 12.11			
<b>99466686 Total</b>					<b>\$ 12.15</b>			
99662955	12/31/2022	Amazon Business	Shipping	Thompson Peak LVCS-Susanville	\$ 0.06			
			Nirvana Poster*	Thompson Peak LVCS-Susanville	\$ 14.06			
<b>99662955 Total</b>					<b>\$ 14.12</b>			
99705931	12/31/2022	Amazon Business	Shipping	Thompson Peak LVCS-Susanville	\$ 6.48			
			Neon Punch Balls*	Thompson Peak LVCS-Susanville	\$ 9.69			
<b>99705931 Total</b>					<b>\$ 16.17</b>			
99711894	12/31/2022	Amazon Business	Shipping	Thompson Peak LVCS-Susanville	\$ 1.14			
			Pumpkin Queen	Thompson Peak LVCS-Susanville	\$ 14.25			
<b>99711894 Total</b>					<b>\$ 15.39</b>			
99744100	12/31/2022	Amazon Business	Shipping	Thompson Peak LVCS-Susanville	\$ 4.90			
			Legos	Thompson Peak LVCS-Susanville	\$ 51.95			
			Mini Drone for Kids	Thompson Peak LVCS-Susanville	\$ 37.88			

**Long Valley -Thompson Peak**  
**WARRANT REGISTER Detail: December 2022**

Check Number	Check Date	Payee	Reason	School	Total
99744100	44926	Amazon Business	Play-doh	Thompson Peak LVCS-Susanville	\$ 15.83
			Shape Shifting Box	Thompson Peak LVCS-Susanville	\$ 81.18
<b>99744100 Total</b>					<b>\$ 191.74</b>
99774081	12/31/2022	Amazon Business	Shipping	Thompson Peak LVCS-Susanville	\$ 6.49
			Ear PODs Holder	Thompson Peak LVCS-Susanville	\$ 8.65
			LED Xmas Lights	Thompson Peak LVCS-Susanville	\$ 12.98
<b>99774081 Total</b>					<b>\$ 28.12</b>
99920098	12/31/2022	Amazon Business	Ethernet and USB	Thompson Peak LVCS-Susanville	\$ 29.42
<b>99920098 Total</b>					<b>\$ 29.42</b>
ACH-0037	12/2/2022	Delta Managed Solutions	Monthly Fee - Dec 2022	Thompson Peak LVCS-Susanville	\$ 6,150.00
<b>ACH-0037 Total</b>					<b>\$ 6,150.00</b>
ACH-122722	12/27/2022	USDA Rural Development	USDA Loan ACH auto pull	Thompson Peak LVCS-Susanville	\$ 4,296.00
<b>ACH-122722 Total</b>					<b>\$ 4,296.00</b>
AP-5060	12/31/2022	Amazon Business	3 Gallon Trask Bags	Thompson Peak LVCS-Susanville	\$ 8.57
			Hand Towles	Thompson Peak LVCS-Susanville	\$ 18.42
			Wireless Smoke detector	Thompson Peak LVCS-Susanville	\$ 29.69
<b>AP-5060 Total</b>					<b>\$ 56.68</b>
AP-5061	12/31/2022	Amazon Business	Memory Foam Topper	Thompson Peak LVCS-Susanville	\$ 21.45
<b>AP-5061 Total</b>					<b>\$ 21.45</b>
<b>Grand Total</b>					<b>\$ 109,680.19</b>

**Long Valley Charter School  
WARRANT REGISTER Detail: December 2022**

Check Number	Check Date	Payee	Reason	School	Total
001	12/14/2022	STAMPS.COM Inc	STAMPS.com ACH 121422	LVCS	\$ 125.00
<b>001 Total</b>					<b>\$ 125.00</b>
121422	12/31/2022	US Bank Credit Card	Analysis Fee Dec 2022	LVCS	\$ 108.21
<b>121422 Total</b>					<b>\$ 108.21</b>
58671	12/15/2022	US Bank Credit Card	TAX	LVCS	\$ 102.94
			Shipping	LVCS	\$ 24.82
			AMZN MKPL- USB Hub	LVCS	\$ 26.58
			School Services of Calif-Webinar	LVCS	\$ 245.00
			Small School District Registration	LVCS	\$ 1,900.00
			Small School Districts Membership	LVCS	\$ 25.76
			Zoom	LVCS	\$ 149.90
			7-Eleven Fuel pilot	LVCS	\$ 102.30
			7-Eleven Truck	LVCS	\$ 113.66
			CPI Training For Instructor	LVCS	\$ 1,549.00
			CPI Training For Staff	LVCS	\$ 177.96
			Charter School Development - A Tipton	LVCS	\$ 958.00
			7-Eleven	LVCS	\$ 140.02
			Education.com Membership	LVCS	\$ 119.88
			KS Market Fuel	LVCS	\$ 178.08
			NTLREST ServSafe Course & Exam - Brandy	LVCS	\$ 30.00
			NTLREST ServSafe Course & Exam - Jerad	LVCS	\$ 30.00
			Ricos Mexican	LVCS	\$ 298.62
			Small Schools Districts	LVCS	\$ 51.50
			Walgreen Lice Supplies	LVCS	\$ 337.62
			100 pack animal	LVCS	\$ 43.98
			30 kids paint brushes	LVCS	\$ 27.78
			Acrylic Paint	LVCS	\$ 101.78
			AMZN MKPL - Duster	LVCS	\$ 78.30
			Bone folder and tool set	LVCS	\$ 27.98
			Ceramic Tile for crafts	LVCS	\$ 53.98
			Dr. Seuss pens	LVCS	\$ 30.00
			Drawing Pad	LVCS	\$ 33.98
			Epoxy Resin kit	LVCS	\$ 55.98
			Federal Motor Carrier DACH for Bus Driver	LVCS	\$ 12.50
			Fidget Bracelets	LVCS	\$ 51.98
			Fidget marble mesh	LVCS	\$ 51.90
			Hex Key Set	LVCS	\$ 34.30
			Hot Glue mini size	LVCS	\$ 43.94

<b>58671</b>	<b>12/15/2022</b>	US Bank Credit Card	Husky 3/8 Ratchet	LVCS	\$ 41.26
			Loctite	LVCS	\$ 25.96
			Madisi Painting canvas 48	LVCS	\$ 79.96
			Masking Tape	LVCS	\$ 13.34
			Mini cars and planes	LVCS	\$ 33.96
			Mochi Squishy toys	LVCS	\$ 47.98
			Mr. Pen White	LVCS	\$ 13.96
			Origami Models kit	LVCS	\$ 31.90
			Origami Paper 500	LVCS	\$ 29.78
			Paper masks	LVCS	\$ 35.98
			Parking lot Paint White	LVCS	\$ 182.30
			Parking lot Paint Yellow	LVCS	\$ 182.24
			PEpiqueone Craft supply Kit	LVCS	\$ 38.98
			Playdoh	LVCS	\$ 33.98
			Pony Beads	LVCS	\$ 31.98
			Promotion applied	LVCS	\$ (24.48)
			Raymond Geddes pencil top erasers	LVCS	\$ 18.50
			Raymond Geddes erasers	LVCS	\$ 90.60
			Sensory fidget Toys	LVCS	\$ 55.92
			Silicone mat	LVCS	\$ 306.00
			Slime	LVCS	\$ 45.98
			Amazon.com Candy	LVCS	\$ 14.90
			AMZN MKPL Toys & Candy	LVCS	\$ 693.32
			AMZN MKPL-Student store	LVCS	\$ 15.42
			BSN Sports	LVCS	\$ 2,512.30
			NTLREST ServSafe	LVCS	\$ 120.00
SP TFD Supplies Headphone & Earbuds	LVCS	\$ 246.66			
Wal-Mart-Student store	LVCS	\$ 531.34			
<b>58671 Total</b>					<b>\$ 12,660.04</b>
<b>58709</b>	<b>12/1/2022</b>	CharterSAFE	Worker Comp 112522	LVCS	\$ 2,464.54
			Worker Comp 112522 - variance to the GL	LVCS	\$ (627.04)
<b>58709 Total</b>					<b>\$ 1,837.50</b>
<b>58713</b>	<b>12/1/2022</b>	ReliaStar Life Insurance Company	112522 Voluntary Insurance	LVCS	\$ 294.63
			112522 Voluntary Insurance - variance to GL	LVCS	\$ (28.04)
<b>58713 Total</b>					<b>\$ 266.59</b>
<b>58714</b>	<b>12/1/2022</b>	Tri-County Schools Ins Group	112522-TCSIG Medical, Vision, Dental & Life	LVCS	\$ 42,040.28
			112522-TCSIG Medical, Vision, Dental & Life - Variance to GL	LVCS	\$ (121.37)
<b>58714 Total</b>					<b>\$ 41,918.91</b>
<b>58715</b>	<b>12/2/2022</b>	Brady Industries	Disinfectant	LVCS	\$ 104.08
			Glass Cleaner	LVCS	\$ 28.34
			Can Liners 24x32	LVCS	\$ 275.82
			Can liners 40x46	LVCS	\$ 104.31
<b>58715 Total</b>					<b>\$ 512.55</b>

58717	12/2/2022	Ed Staub & Sons Propane	Propane 436-965 Susan Dr C#262845	LVCS	\$ 1,139.53
			Prompt Payment Discount	LVCS	\$ (21.25)
<b>58717 Total</b>					<b>\$ 1,118.28</b>
58718	12/2/2022	FGL Environmental	Wet Chemistry - Coliform / Sample Fee	LVCS	\$ 71.00
<b>58718 Total</b>					<b>\$ 71.00</b>
58719	12/2/2022	Liberty Utilities	Monthly Utilities, 257 Unit 1	LVCS	\$ 54.82
<b>58719 Total</b>					<b>\$ 54.82</b>
58720	12/2/2022	Liberty Utilities	Utilities for 257 Unit 2	LVCS	\$ 77.55
<b>58720 Total</b>					<b>\$ 77.55</b>
58721	12/2/2022	Liberty Utilities	Utilities for 257 Unit 5	LVCS	\$ 67.36
<b>58721 Total</b>					<b>\$ 67.36</b>
58722	12/2/2022	Liberty Utilities	Utilities for 257 Unit 4	LVCS	\$ 189.84
<b>58722 Total</b>					<b>\$ 189.84</b>
58723	12/2/2022	Liberty Utilities	Monthly Utilities, 217 E Sierra	LVCS	\$ 497.76
<b>58723 Total</b>					<b>\$ 497.76</b>
58724	12/2/2022	US Foods	Food Deliver 436-965 Susan Drive 5880646 - 5310	LVCS	\$ 1,256.32
<b>58724 Total</b>					<b>\$ 1,256.32</b>
58725	12/2/2022	Verizon Wireless	Verizon - Wireless Phone Service Hot Spots 542362909-00002	LVCS	\$ 520.98
<b>58725 Total</b>					<b>\$ 520.98</b>
58726	12/2/2022	Verizon Wireless	Verizon - Wireless Phone Service ADMIN	LVCS	\$ 356.82
			Verizon - Wireless Phone equipment Charge JMorgan	LVCS	\$ 200.48
<b>58726 Total</b>					<b>\$ 557.30</b>
58728	12/9/2022	Anthony Arcangeli	BTW Training for K Ausmus	LVCS	\$ 4,012.50
<b>58728 Total</b>					<b>\$ 4,012.50</b>
58729	12/9/2022	Bonanza Produce Co.	Food Service 11/28/22	LVCS	\$ 325.05
			Food Service 12/1/22	LVCS	\$ 246.80
<b>58729 Total</b>					<b>\$ 571.85</b>
58730	12/9/2022	Janice Gotcher	Employee Reimbs - Coffee Bar	LVCS	\$ 471.11
<b>58730 Total</b>					<b>\$ 471.11</b>
58733	12/20/2022	Occupational Health Centers of the Southwest P.A.	Service UDS & BAT Random Test - Moriah A	LVCS	\$ 104.00
<b>58733 Total</b>					<b>\$ 104.00</b>
58734	12/9/2022	Oregon Employment Department	Oregon Unemployment Insurance contributions	LVCS	\$ 169.63
<b>58734 Total</b>					<b>\$ 169.63</b>
58735	12/9/2022	Plumas Rural Services	Therapeutic Services for Aug 2022	LVCS	\$ 287.50
			Therapeutic Services for Sept 2022	LVCS	\$ 632.50
<b>58735 Total</b>					<b>\$ 920.00</b>
58736	12/9/2022	Sean Bitle	Finger Print Fee	LVCS	\$ 12.50
			Landscape Maintenance Nov 2022	LVCS	\$ 2,500.00
<b>58736 Total</b>					<b>\$ 2,512.50</b>
58737	12/9/2022	Staples eCommerce	Staples File Folders, 1/3 Cut, Letter Size, Assorted Colors,	LVCS	\$ 23.36
			Elmer's All Purpose School Glue Sticks, 0.24 Oz., 60/Pack (E	LVCS	\$ 24.32
			Expo Whiteboard Care Dry Erase Cleaner, Blue (81800)	LVCS	\$ 30.40



58737	44904	Staples eCommerce	Perk Paper Hot Cups, 3 oz., White, 100/Sleeve, 10 Sleeves/Ca	LVCS	\$ 42.48
			Staples Electric Pencil Sharpener, Gray/Silver (34462)	LVCS	\$ 35.91
			Kleenex Standard Facial Tissue, 2-Ply, White, 100 Sheets/Box	LVCS	\$ 85.89
			Sustainable Earth by Staples 2-Ply Small-Core Toilet Paper,	LVCS	\$ 380.93
			Sustainable Earth by Staples Recycled Hardwound Paper Towels	LVCS	\$ 782.36
<b>58737 Total</b>					<b>\$ 1,405.65</b>
58738	12/9/2022	Stephanie Preston	Employee Mileage Reimbs Nov 2022	LVCS	\$ 188.75
<b>58738 Total</b>					<b>\$ 188.75</b>
58739	12/20/2022	Steve Idzinski Auto Repair by Steve	Maint 05 Blue Bus Labor 11/17/2022	LVCS	\$ 640.00
			Maint 05 Blue Bus Parts11/17/2022	LVCS	\$ 300.00
<b>58739 Total</b>					<b>\$ 940.00</b>
58740	12/9/2022	Thrive Public School	LVC - 2022-2023 MTSS Support	LVCS	\$ 7,000.00
<b>58740 Total</b>					<b>\$ 7,000.00</b>
58741	12/9/2022	US Foods	Food Deliver 436-965 Susan Drive 3162674	LVCS	\$ 1,750.56
<b>58741 Total</b>					<b>\$ 1,750.56</b>
58742	12/15/2022	403b Partners	Plan Installation and Document	LVCS	\$ 150.00
<b>58742 Total</b>					<b>\$ 150.00</b>
58743	12/15/2022	Alhambra	Drinking Water 257 E Sierra St Portola	LVCS	\$ 322.19
<b>58743 Total</b>					<b>\$ 322.19</b>
58744	12/15/2022	AmeriGas	Service location 257 E Sierra ST Unit D	LVCS	\$ 45.52
			Service location 257 E Sierra ST Unit A	LVCS	\$ 80.85
			Service location 257 E Sierra ST #B	LVCS	\$ 33.74
			Service location 257 E Sierra ST Unit C	LVCS	\$ 27.85
<b>58744 Total</b>					<b>\$ 187.96</b>
58745	12/15/2022	AT&T	Monthly phone Statement 9391080288	LVCS	\$ 63.03
<b>58745 Total</b>					<b>\$ 63.03</b>
58746	12/15/2022	Bonanza Produce Co.	Food Service 12/08/22	LVCS	\$ 261.25
<b>58746 Total</b>					<b>\$ 261.25</b>
58747	12/15/2022	Brady Industries	Misc Supplies - Glass Cleaner & Disinfectant	LVCS	\$ 147.47
<b>58747 Total</b>					<b>\$ 147.47</b>
58748	12/15/2022	C&S Waste Solutions of Lassen County	Service Location 436 965 Susan Dr	LVCS	\$ 340.21
			Service Location 436 965 Susan Dr Delivery Fee & Disposal Fee	LVCS	\$ 650.79
<b>58748 Total</b>					<b>\$ 991.00</b>
58749	12/15/2022	CharterSAFE	LV Package Premium 22-23 Jan	LVCS	\$ 3,609.00
<b>58749 Total</b>					<b>\$ 3,609.00</b>
58750	12/15/2022	City of Portola	Utility Bill Service Location 217 Sierra Avel	LVCS	\$ 82.63
<b>58750 Total</b>					<b>\$ 82.63</b>
58751	12/15/2022	City of Portola	Utility Bill Service Location 257 E Sierra Ave	LVCS	\$ 98.90
<b>58751 Total</b>					<b>\$ 98.90</b>
58753	12/15/2022	Country Breeze Cleaning	Portola Office cleaning service Nov 2022	LVCS	\$ 540.00
<b>58753 Total</b>					<b>\$ 540.00</b>

58754	12/15/2022	CSM Consulting Inc	LVCS E-Rate Installment July, August & Sept 2022	LVCS	\$ 875.00
<b>58754 Total</b>					<b>\$ 875.00</b>
58755	12/15/2022	Dell Marketing LP c/o Dell USA LP	TAX	LVCS	\$ 548.63
			Dell Latitude 5530	LVCS	\$ 9,637.92
			Enviro Fee	LVCS	\$ 40.00
<b>58755 Total</b>					<b>\$ 10,226.55</b>
58756	12/15/2022	Ed Staub & Sons Propane	Propane 436-965 Susan Dr C#262845	LVCS	\$ 850.49
			Prompt Payment Discount	LVCS	\$ (15.86)
<b>58756 Total</b>					<b>\$ 834.63</b>
58758	12/15/2022	Heartland Payment Systems	Meal Viewer Digital Menu Subscription 12/1/22-11/30/23	LVCS	\$ 162.50
			Meal Viewer Remote Setup service	LVCS	\$ 99.50
<b>58758 Total</b>					<b>\$ 262.00</b>
58759	12/15/2022	Hunt & Sons INC	TAX	LVCS	\$ 46.70
			Credit Applied	LVCS	\$ (114.98)
			Red Dyed Kerosene	LVCS	\$ 644.10
<b>58759 Total</b>					<b>\$ 575.82</b>
58760	12/15/2022	Intermountain Disposal, Inc. Portola Division	Disposal service for Portola - CCWC9 / CCEC3 / CRRECYL	LVCS	\$ 45.20
<b>58760 Total</b>					<b>\$ 45.20</b>
58761	12/15/2022	Kathryn Campbell	Employee Mileage Reimbs 12-8-22	LVCS	\$ 56.25
<b>58761 Total</b>					<b>\$ 56.25</b>
58762	12/15/2022	Lassen County Office of Education	Monthly Phone Charges Doyle	LVCS	\$ 190.00
			Monthly Phone Charges Portola	LVCS	\$ 140.00
<b>58762 Total</b>					<b>\$ 330.00</b>
58763	12/15/2022	Law Offices of Young, Minney & Corr, LLP	Nov Legal Services - LVC	LVCS	\$ 42.75
<b>58763 Total</b>					<b>\$ 42.75</b>
58764	12/15/2022	Matthew Lemas CPA	2022 Audit of Annual Financial Elements and related Suppleme	LVCS	\$ 4,750.00
<b>58764 Total</b>					<b>\$ 4,750.00</b>
58766	12/15/2022	Morning Glory, Inc.	Food delivery 11/30/22	LVCS	\$ 101.43
			Food delivery 12/7/22	LVCS	\$ 707.75
<b>58766 Total</b>					<b>\$ 809.18</b>
58767	12/15/2022	MW Tree Service	Labor for Tree Trimming and Removal 12/8/22	LVCS	\$ 2,700.00
<b>58767 Total</b>					<b>\$ 2,700.00</b>
58768	12/15/2022	Plumas-Sierra Rural Electric Cooperative	Electrical Service location 436-965 Susan Drive	LVCS	\$ 2,033.91
<b>58768 Total</b>					<b>\$ 2,033.91</b>
58769	12/15/2022	Plumas-Sierra Telecommunications	Telecom Dial Up Internet	LVCS	\$ 25.00
<b>58769 Total</b>					<b>\$ 25.00</b>

<b>58770</b>	<b>12/15/2022</b>	Plumas-Sierra Telecommunications	257 E Sierra Ave (Admin) - 59549	LVCS	\$ 10.90
			257 E Sierra St (School) - 57298	LVCS	\$ 155.27
			436-965 Susan Dr - 57917	LVCS	\$ 265.29
			<b>58770 Total</b>		
<b>58771</b>	<b>12/15/2022</b>	Plumas Charter School	School Nurse Service Provided by Plumas Charter Monthly Rate	LVCS	\$ 225.00
<b>58771 Total</b>					<b>\$ 225.00</b>
<b>58772</b>	<b>12/15/2022</b>	Presence Learning Inc	BMH Service Direct Makeup, Parent or School Contact, Documen	LVCS	\$ 1,768.80
<b>58772 Total</b>					<b>\$ 1,768.80</b>
<b>58773</b>	<b>12/15/2022</b>	Ray Morgan Company	TAX	LVCS	\$ 12.66
			Doyle Copy Room Base rate -IR 8786 Base	LVCS	\$ 125.00
			Portola Res Center-Canon-IR 4745 Base	LVCS	\$ 316.32
			Doyle Res CenterCanon-IRC3330i Base + Usage charge	LVCS	\$ 35.97
			Portola Res Center-Canon-IRC3330i Base + Usage charge	LVCS	\$ 35.97
<b>58773 Total</b>					<b>\$ 525.92</b>
<b>58774</b>	<b>12/15/2022</b>	Steve Idzinski Auto Repair by Steve	Maint 05 Blue Bus Labor 12/05/2022	LVCS	\$ 200.00
<b>58774 Total</b>					<b>\$ 200.00</b>
<b>58775</b>	<b>12/15/2022</b>	US Bank Credit Card	TAX	LVCS	\$ 87.75
			Shipping	LVCS	\$ 45.53
			AMZN MKPL- USB Hub	LVCS	\$ 13.29
			School Services of Calif-Webinar	LVCS	\$ 122.50
			Small School District Registration	LVCS	\$ 950.00
			Small School Districts Membership	LVCS	\$ 12.88
			Zoom	LVCS	\$ 74.95
			7-Eleven Fuel pilot	LVCS	\$ 51.15
			7-Eleven Truck	LVCS	\$ 56.83
			Wemple's Pumpkin Patch	LVCS	\$ 382.00
			CPI Training For Instructor	LVCS	\$ 774.50
			CPI Training For Staff	LVCS	\$ 88.98
			Charter Schools Development	LVCS	\$ (179.63)
			Go Daddy 1 year renewal 50/50	LVCS	\$ 10.59
			Hertz	LVCS	\$ 180.56
			Sheraton Grand Dining 50/50	LVCS	\$ 33.32
			Sheraton Grand Sacramento	LVCS	\$ 130.72
			Sheraton Grand Sacramento 50/50	LVCS	\$ 268.44
			Tequila Museo 50/50	LVCS	\$ 47.47
			7-Eleven Fuel	LVCS	\$ 341.39
			Gold Country Adventure	LVCS	\$ 55.50
			Golden Gate Carson City	LVCS	\$ 34.75
			Les Schwab Dodge Service Check	LVCS	\$ 49.98
Les Schwab Pilot Service Check	LVCS	\$ 49.98			
Nevada AK Fuel	LVCS	\$ 50.00			
Sheraton Grand	LVCS	\$ 37.81			

58775	12/15/2022	US Bank Credit Card	School Service	LVCS	\$ 317.50
			Tulare County Office of Ed	LVCS	\$ 150.00
			Charter School Development - A Tipton	LVCS	\$ 479.00
			7-Eleven	LVCS	\$ 70.01
			Education.com Membership	LVCS	\$ 59.94
			KS Market Fuel	LVCS	\$ 89.04
			NTLREST ServSafe Course & Exam - Brandy	LVCS	\$ 15.00
			NTLREST ServSafe Course & Exam - Jerad	LVCS	\$ 15.00
			Ricos Mexican	LVCS	\$ 149.31
			Small Schools Districts	LVCS	\$ 25.75
			Walgreen Lice Supplies	LVCS	\$ 168.81
			100 pack animal	LVCS	\$ 21.99
			30 kids paint brushes	LVCS	\$ 13.89
			Acrylic Paint	LVCS	\$ 50.89
			AMZN MKPL - Duster	LVCS	\$ 39.15
			Bone folder and tool set	LVCS	\$ 13.99
			Ceramic Tile for crafts	LVCS	\$ 26.99
			Dr. Seuss pens	LVCS	\$ 15.00
			Drawing Pad	LVCS	\$ 16.99
			Epoxy Resin kit	LVCS	\$ 27.99
			Federal Motor Carrier DACH for Bus Driver	LVCS	\$ 6.25
			Fidget Bracelets	LVCS	\$ 25.99
			Fidget marble mesh	LVCS	\$ 25.95
			Hex Key Set	LVCS	\$ 17.15
			Hot Glue mini size	LVCS	\$ 21.97
			Husky 3/8 Ratchet	LVCS	\$ 20.63
			Loctite	LVCS	\$ 12.98
			Madisi Painting canvas 48	LVCS	\$ 39.98
			Masking Tape	LVCS	\$ 6.67
			Mini cars and planes	LVCS	\$ 16.98
			Mochi Squishy toys	LVCS	\$ 23.99
			Mr. Pen White	LVCS	\$ 6.98
			Origami Models kit	LVCS	\$ 15.95
			Origami Paper 500	LVCS	\$ 14.89
			Paper masks	LVCS	\$ 17.99
			Parking lot Paint White	LVCS	\$ 91.15
			Parking lot Paint Yellow	LVCS	\$ 91.12
			PEpiqueone Craft supply Kit	LVCS	\$ 19.49
			Playdoh	LVCS	\$ 16.99
			Pony Beads	LVCS	\$ 15.99
Promotion applied	LVCS	\$ (12.24)			
Raymond Geddes pencil top erasers	LVCS	\$ 9.25			
Raymond Geddes erasers	LVCS	\$ 45.30			

<b>58775</b>	<b>12/15/2022</b>	US Bank Credit Card	Sensory fidget Toys	LVCS	\$ 27.96
			Silicone mat	LVCS	\$ 153.00
			Slime	LVCS	\$ 22.99
			Amazon.com Candy	LVCS	\$ 7.45
			AMZN MKPL Toys & Candy	LVCS	\$ 346.66
			AMZN MKPL-Student store	LVCS	\$ 7.71
			BSN Sports	LVCS	\$ 1,256.15
			NTLREST ServSafe	LVCS	\$ 60.00
			SP TFD Supplies Headphone & Earbuds	LVCS	\$ 123.33
			Wal-Mart-Student store	LVCS	\$ 265.67
			Diamond Mountain Fuel	LVCS	\$ 72.06
			Dollar General Incentives	LVCS	\$ 25.00
			Pioneer Center Tickets	LVCS	\$ 680.00
			Sheraton Sacramento	LVCS	\$ 582.88
			WM Supercenter	LVCS	\$ 32.37
			Apron	LVCS	\$ 11.97
			Cold blanket	LVCS	\$ 7.99
			Condiment pumps	LVCS	\$ 21.99
			Food Processor	LVCS	\$ 249.00
			Insulated Food Delivery	LVCS	\$ 29.49
			Microwave	LVCS	\$ 179.99
			Costco - Fall Festival	LVCS	\$ 150.36
			Costco-ELOP	LVCS	\$ 17.31
			Dollar General - After School Program	LVCS	\$ 31.55
			Dollar General - ELOP	LVCS	\$ 27.20
			Dollar General - Fall Festival	LVCS	\$ 21.14
			Dollar General - Kitchen Lunch	LVCS	\$ 7.00
			Party City - Fall Festival	LVCS	\$ 17.32
Savemart-ELOP Supplies	LVCS	\$ 29.21			
Shell Oil Gift Card for LJ Family	LVCS	\$ 200.00			
Smart and Final - Fall Festival	LVCS	\$ 227.53			
WalMart-ELOP Supplies	LVCS	\$ 138.74			
<b>58775 Total</b>					<b>\$ 11,119.90</b>
<b>58776</b>	<b>12/15/2022</b>	US Foods	Food Deliver 436-965 Susan Drive 3333399	LVCS	\$ 167.43
			Food Deliver 436-965 Susan Drive 3333400	LVCS	\$ 975.38
<b>58776 Total</b>					<b>\$ 1,142.81</b>
<b>58778</b>	<b>12/20/2022</b>	LEAF	Bank Fee - 58731	LVCS	\$ 35.00
<b>58778 Total</b>					<b>\$ 35.00</b>
<b>58779</b>	<b>12/20/2022</b>	Morning Glory, Inc.	Bank Fee - 58732	LVCS	\$ 25.00
<b>58779 Total</b>					<b>\$ 25.00</b>
<b>58780</b>	<b>12/20/2022</b>	Occupational Health Centers of the Southwest P.A.	Service UDS & BAT Random Test - Moriah A	LVCS	\$ 52.00
<b>58780 Total</b>					<b>\$ 52.00</b>

58781	12/20/2022	Steve Idzinski Auto Repair by Steve	Maint 05 Blue Bus Labor 11/17/2022	LVCS	\$ 320.00
			Maint 05 Blue Bus Parts11/17/2022	LVCS	\$ 150.00
<b>58781 Total</b>					<b>\$ 470.00</b>
58782	12/20/2022	Steve Idzinski Auto Repair by Steve	Bank Fee - 58739	LVCS	\$ 25.00
<b>58782 Total</b>					<b>\$ 25.00</b>
58785	12/22/2022	Department of Motor Vehicles	DMS - Pull Notice	LVCS	\$ 15.00
<b>58785 Total</b>					<b>\$ 15.00</b>
58786	12/22/2022	Department of Justice - Accounting Office	Fingerprinting Apps Nov 2022	LVCS	\$ 103.50
<b>58786 Total</b>					<b>\$ 103.50</b>
58787	12/22/2022	Discount School Supply	Shipping	LVCS	\$ 9.62
			White Sulphite Paper 9x12	LVCS	\$ 64.14
<b>58787 Total</b>					<b>\$ 73.76</b>
58788	12/22/2022	James Merzon	257 East Sierra Rents 22-23	LVCS	\$ 3,176.46
			257 East Sierra CAM 22-23 City of Portola 80% common area	LVCS	\$ 79.12
			257 East Sierra CAM 22-23 Insurance	LVCS	\$ 206.07
			257 East Sierra CAM 22-23 Liberty Electric 80% Unit 3/common	LVCS	\$ 57.56
			257 East Sierra CAM 22-23 Prop Tax	LVCS	\$ 269.66
<b>58788 Total</b>					<b>\$ 3,788.87</b>
58789	12/22/2022	Janice Gotcher	Employee Reimbs - Dec 2022 Candy Bar	LVCS	\$ 298.25
<b>58789 Total</b>					<b>\$ 298.25</b>
58790	12/22/2022	Kathi L. Sherman	Nov-Dec 2022 Mileage Reimbs	LVCS	\$ 315.00
<b>58790 Total</b>					<b>\$ 315.00</b>
58793	12/22/2022	Lori Reidy	Employee reimbs Dec 2022 - Supplies for Students	LVCS	\$ 222.60
<b>58793 Total</b>					<b>\$ 222.60</b>
58795	12/22/2022	San Joaquin County Office of Education	EDJOIN Account Fee-one year term	LVCS	\$ 600.00
<b>58795 Total</b>					<b>\$ 600.00</b>
58796	12/22/2022	STAMPS.COM Inc	stamps.com monthly service	LVCS	\$ 14.99
<b>58796 Total</b>					<b>\$ 14.99</b>
58798	12/22/2022	Steve Idzinski Auto Repair by Steve	International Maint labor 12/12/22 labor PMI	LVCS	\$ 200.00
			Maint 05 Blue Bus Labor 12/15/2022	LVCS	\$ 400.00
			Maint 05 Blue Bus Parts 12/15/22	LVCS	\$ 498.32
<b>58798 Total</b>					<b>\$ 1,098.32</b>
58800	12/22/2022	Tom Hammond Inc.	Fuel - Jon Landerman - student transportation	LVCS	\$ 915.44
			Fuel - Moriah Allen - student transportation	LVCS	\$ 706.59
			Fuel - Kim Ausmuse - student transportation	LVCS	\$ 574.33
			Fuel - Alicia Ballentine- Van fuel for student transportation	LVCS	\$ 476.06
<b>58800 Total</b>					<b>\$ 2,672.42</b>
58802	12/22/2022	CharterSAFE	Worker Comp 122422	LVCS	\$ 2,426.49
			Worker Comp 122422 - variance to the GL	LVCS	\$ (600.67)
<b>58802 Total</b>					<b>\$ 1,825.82</b>

58806	12/22/2022	ReliaStar Life Insurance Company	122322 Voluntary Insurance	LVCS	\$ 268.89
			122322 Voluntary Insurance - variance to GL	LVCS	\$ (11.29)
<b>58806 Total</b>					<b>\$ 257.60</b>
58807	12/22/2022	Tri-County Schools Ins Group	122322-TCSIG Medical, Vision, Dental & Life	LVCS	\$ 42,655.90
			122322-TCSIG Medical, Vision, Dental & Life - Variance to GL	LVCS	\$ (96.37)
<b>58807 Total</b>					<b>\$ 42,559.53</b>
58809	12/29/2022	Ed Staub & Sons Propane	Propane 436-965 Susan Dr C#262845	LVCS	\$ 512.92
<b>58809 Total</b>					<b>\$ 512.92</b>
58810	12/29/2022	FGL Environmental	Wet Chemistry - Coliform / Sample Fee	LVCS	\$ 71.00
<b>58810 Total</b>					<b>\$ 71.00</b>
58811	12/29/2022	Frontier Communications	530-827-2293-021187-8 Telephone	LVCS	\$ 753.94
<b>58811 Total</b>					<b>\$ 753.94</b>
58812	12/29/2022	Lifetouch NSS Accts Receivable	Yearbooks 2022-23 EVTK7QTPT Deposit	LVCS	\$ 656.50
<b>58812 Total</b>					<b>\$ 656.50</b>
58814	12/29/2022	Stericycle Inc	Service Location 257 E. Sierra St 11072022	LVCS	\$ 116.98
<b>58814 Total</b>					<b>\$ 116.98</b>
58815	12/29/2022	Sinnett Consulting Services Inc	2023 DOT Compliance Program	LVCS	\$ 275.00
<b>58815 Total</b>					<b>\$ 275.00</b>
58816	12/29/2022	Staples eCommerce	2023 House of Doolittle Earthscapes Wildlife 8.5 x 4.5 Mon	LVCS	\$ 6.11
			Artistic Rhinolin II PVC Desk Pad, 12L x 17W, Matte Black	LVCS	\$ 8.08
			HP 67XL/67 Black High Yield and Tri-Color Standard Yield Ink	LVCS	\$ 41.67
			Pilot FriXion Ball Clicker Erasable Gel Pens, Fine Point, BI	LVCS	\$ 9.26
			Epson T702 Cyan/Magenta/Yellow Standard Yield Ink Cartridge,	LVCS	\$ 36.44
			Epson T702XL Black High Yield Ink Cartridge (T702XL120-S)	LVCS	\$ 40.74
			Staples Select Copy Paper, 8.5 x 11, 20 lbs., White, 500 S	LVCS	\$ 1,200.79
			Staples Stickies Core Pop-up Note Dispenser for 3 x 3 Note	LVCS	\$ 4.50
<b>58816 Total</b>					<b>\$ 1,347.59</b>
58817	12/29/2022	State of California, Food Distribution Program	USDA Doyle Food Order	LVCS	\$ 70.20
<b>58817 Total</b>					<b>\$ 70.20</b>
99105391	12/31/2022	Amazon Business	99105391	LVCS	\$ 5.89
<b>99105391 Total</b>					<b>\$ 5.89</b>
99106294	12/31/2022	Amazon Business	Solar Calculator	LVCS	\$ 25.59
<b>99106294 Total</b>					<b>\$ 25.59</b>
99112210	12/31/2022	Amazon Business	Computer monitor	LVCS	\$ 206.63
<b>99112210 Total</b>					<b>\$ 206.63</b>
99304884-1	12/31/2022	Amazon Business	Violin	LVCS	\$ 321.72
<b>99304884-1 Total</b>					<b>\$ 321.72</b>
99304884-2	12/31/2022	Amazon Business	Small Heater	LVCS	\$ 25.73
			Snowman Craft	LVCS	\$ 20.37
<b>99304884-2 Total</b>					<b>\$ 46.10</b>
99409132	12/31/2022	Amazon Business	Shipping	LVCS	\$ 0.30

99409132	12/31/2022	Amazon Business	DIY ornaments	LVCS	\$ 26.80
			Pop Rocks Candy	LVCS	\$ 25.00
<b>99409132 Total</b>					<b>\$ 52.10</b>
99559692	12/31/2022	Amazon Business	Garbage Bags 1.2 Gallon	LVCS	\$ 16.08
			Scientific Calculator with graphics*	LVCS	\$ 85.78
<b>99559692 Total</b>					<b>\$ 101.86</b>
99610133	12/31/2022	Amazon Business	Shipping	LVCS	\$ 5.13
			Mochi Squishy toys	LVCS	\$ 10.71
			Assort Chocolate	LVCS	\$ 17.58
			Bandvet Wrap	LVCS	\$ 10.71
			Blue Candy Sticks	LVCS	\$ 25.99
			Blue Card Stock	LVCS	\$ 18.22
			Dinosaur fidget toy	LVCS	\$ 12.32
			Fidget Party favors	LVCS	\$ 16.08
			Glow in the Dark Party	LVCS	\$ 23.58
			Little Toys party favors	LVCS	\$ 17.06
			Sink Stoppers	LVCS	\$ 5.51
			Skittles & Starburst	LVCS	\$ 21.98
<b>99610133 Total</b>					<b>\$ 184.87</b>
99662240	12/31/2022	Amazon Business	Shipping	LVCS	\$ 0.18
			Zipper Bracelets	LVCS	\$ 30.87
<b>99662240 Total</b>					<b>\$ 31.05</b>
ACH-0037	12/2/2022	Delta Managed Solutions	Monthly Fee - Dec 2022	LVCS	\$ 6,150.00
<b>ACH-0037 Total</b>					<b>\$ 6,150.00</b>
AP-5060	12/31/2022	Amazon Business	3 Gallon Trask Bags	LVCS	\$ 8.57
			Hand Towles	LVCS	\$ 18.42
			Wireless Smoke detector	LVCS	\$ 29.69
<b>AP-5060 Total</b>					<b>\$ 56.68</b>
AP-5061	12/31/2022	Amazon Business	Memory Foam Topper	LVCS	\$ 21.44
<b>AP-5061 Total</b>					<b>\$ 21.44</b>
<b>Grand Total</b>					<b>\$ 192,780.89</b>



## Affirming the School Accountability Report Card

We were waiting for the state to update data fields in the report. Reports are on this page on our website:

<https://www.longvalleycs.org/Governance/School-Performance-Reports-/School-Accountability-Report-Card-SARC/index.html>

## Independent Contractor Agreement

This Agreement is made between Long Valley Charters ("Client") with a principal place of business at PO Box 7, 436-965 Susan Drive, Doyle, CA 96109 and Michael Agostini ("Contractor"), with a principal place of business at 31739 Country View Road, Temecula, CA 92591.

### 1. Services to Be Performed

Contractor agrees to perform the following services: assistance with the creation of an employee evaluation system

### 2. Payment

In consideration for the services to be performed by Contractor, Client agrees to pay Contractor at the following rate: \$150 per hour. Contractor shall be paid within a reasonable time after Contractor submits an invoice to Client. The invoice should include the following: an invoice number, the dates covered by the invoice, and a summary of the work performed.

### 3. Independent Contractor Status

Contractor is an independent contractor and shall not be deemed a Client employee.

### 4. Indemnification

To the extent permitted by law, each party agrees to indemnify and hold harmless the other party and this indemnification will survive the termination of this agreement.

### 5. Term of Agreement

This agreement will become effective when signed by both parties and will terminate on the date that the project is completed or the date a party terminates the Agreement as provided below.

### 6. Terminating the Agreement

Either Party may terminate this Agreement at any time, with or without cause, effective immediately upon giving written notice.

### 7. Exclusive Agreement

This is the entire Agreement between Contractor and Client.

### 8. Modifying the Agreement

This Agreement may be modified only by a writing signed by both parties.

### 9. Proprietary Information.

The product of all work performed under this Agreement will be the sole property of the Client, and Contractor hereby assigns to the Client all rights.

### 10. Applicable Law

This Agreement will be governed by and construed in accordance with the laws of the state of California.

### Signatures

Client/Owner:

Printed Name: Sherri Morgan

Signature:



Date: 1/20/23

Contractor:

Printed Name: Michael Agostini

Signature:



Date: January 20, 2023

CONTRACTOR AGREEMENT BETWEEN  
LONG VALLEY CHARTER SCHOOL  
AND  
KATHY PUTKEY

This agreement is entered into by and between Long Valley Charter School (LVCS) and Kathy Putkey (Consultant). This agreement covers work occurring between January 30, 2023 and February 10, 2023.

SCOPE OF SERVICES: The purpose of this agreement is to provide LVCS with Intervention Administrative Services as follows:

*Working collaboratively with the School Leadership Team, develop a schoolwide plan for intervention to improve student academic performance in mathematics and reading.*

TERMS: Services will be billed at a rate of an hourly rate of \$55.00, not to exceed 40 hours per week.

BILLING: Consultant will invoice LVCS at least monthly, with payment being made within 15 days of receipt.

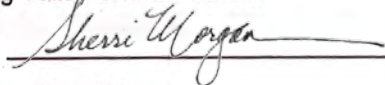
TERMINATION: This agreement shall terminate at the conclusion of this agreement.

RELATIONSHIP OF PARTIES: It is understood by the parties that the Consultant is an independent contractor with respect to LVCS, and not an employee of LVCS. LVCS will not provide fringe benefits, including health insurance benefits, paid vacation, or any other employee benefit.

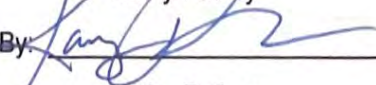
RETURN OF EQUIPMENT/MATERIALS/RECORDS: Upon termination of this agreement, consultant shall deliver all equipment, materials and records that are under contractor's control and that are the property of LVCS.

AMENDMENT: This agreement may be modified or amended if the amendment is made in writing and is signed by both parties.

Party receiving services:  
Long Valley Charter School

By:   
\_\_\_\_\_  
Sherri Morgan,  
Executive Director/Superintendent

Party providing services:  
Kathy Putkey

By:   
\_\_\_\_\_  
Kathy Putkey

1/26/2023

1/25/2023

Kreth Builders Proposal for Long Valley School: Weekly workshops on repairing the building at 209 E. Sierra Avenue:

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Weekly cost \$200.00.

Additional hours will be billed at \$40 per hour.

Steve Kreth

A handwritten signature in black ink, appearing to read 'Steve Kreth', with a long horizontal flourish extending to the right.



# Long Valley Charter School

*Imagine-Achieve-Inspire*

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## Job Description

### **One to One Paraeducator/ Instructional Aide**

Under the supervision of the assigned classroom teacher and the Director or designee, the one to one paraeducator/instructional aide is responsible for assisting the teacher in achieving educational objectives by working with individual students or small groups to help them achieve the skill levels of the class as a whole. This position also may be assigned to one student throughout the day. Specific duties may vary depending on the assignment.

#### Essential functions:

(Duties include but are not limited to the following)

- Execute instructional activities with individual students or small groups of students following teacher direction and demonstration.
- Learn appropriate strategies and techniques appropriate for students with learning disabilities or other difficulties.
- When assigned an individual student, accompany the child until relieved by another responsible adult.
- Following school procedures, change diapers or assist with toileting for designated students.
- Assist students in special education and general education classes.
- Assist in preparation of materials for class, classroom activities, assignments, location of supplementary materials from school library and other resources areas.
- Monitor student use of instructional equipment and provide general maintenance of equipment including cleaning and disinfecting.
- Serve as a source of information and help to any substitute teacher assigned in the absence of the regular teacher.
- Maintain the same high level of ethical behavior and confidentiality of information about students as is expected by the classroom teachers.
- Accompany students to and from classroom.

- Assist with the supervision of students during emergency drills.
- Observe and intervene to redirect inappropriate behavior.
- Assist, monitor, and guide the student to pay attention, participate in activities, and complete tasks.

**Paraprofessionals will have the ability to:**

- Establish and maintain productive working relationships with staff, business associates, and general community.
- Work on multiple tasks and prioritize appropriately.
- Recognize areas of concern relating to student issues and propose or recommend appropriate solutions to problems.
- Communicate effectively.
- Work in an environment with frequent interruptions.
- Be respectful and empathetic toward students.
- Follow directions and give direction to others.
- Complete assigned tasks without supervision.
- Use correct grammar, sentence structure and spelling.
- Work independently and make work-related decisions.

**Physical Requirements:**

- Sitting for extended periods.
- Standing for periods of time.
- Moderate lifting from 15-50 pounds.
- Some moving of various items - up to 50 pounds.
- Restraining students up to 75 pounds
- Ability to assist students who are using playground equipment, if applicable.
- Ability to carry student trays in the lunchroom.
- Ability to use physical restraint on students, but only in an emergency situation to prevent injury and only if the aide has been properly trained.

**Minimum Qualifications:**

- Demonstrated knowledge and application of effective instructional aide principles, practices and trends.
- High School diploma and one of the following
  - 2 years college (48 Units)
  - AA degree or higher
  - Pass a local assessment of knowledge and skills

1 case - Correction tape	4 - board games
1 - vertical organizer	5 - hole punchers
3 boxes - hanging folders	4 pk - tape
3 boxes - Lined paper	1 box - paper sleeves
3 6 pk - File folder labels	4 boxes - staples
1 pk - Graphing paper pads	1 box - Paper folders
1 box - inter department envelopes	6 case - paper
1 box - Expo Markers	3 - Binders
1 case - twin pocket folders + 8 box	5 boxes - file folders
5 - clocks	3 - Sorting boxes
3 boxes - composition books	5 - trash cans
5 boxes - Gloves	4 pks - sign tabs
1 box - Lysol wipes	3 - Packing tape
5 pk - Alphabetical dividers	Dominos game
4 - telephone cleaning wipes	11 - hanging pictures
2 - battery backups	
7 - surge protectors	
10 - tape dispensers	
1 - Cartridge electric stapler	
1 - Rubbermaid container	
60 - erasers	
1 case - flip charts	
36 pks - Pencils	
1 - pencil sharpener	
2 - Post-it Notes	
2 pks - Scotch Tape	
1 box - label tabs	

Doyle materials received from CCC.

- 42 reams colored copy paper
- 8 reams 8 1/2 x 14 white paper
- 6 pack packing tape
- 2 rolls masking tape
- 2 electronic duster sprays
- Box hanging file folders
- One case twin pocket folders
- Various size binder clips
- 48 packages filler lined paper
- 50 composition notebooks
- 2—interdepartmental envelopes
- 4 packages sticky notes
- 10 scotch tape refills
- 4 tape dispensers
- 18 packs file folder labels
- Black wooded paper holder
- Decorative picture
- Desk phone organizer stand
- 3 ladders
- 1 table
- 3 computer monitors
- various permanent markers
- 16 Construction Math books
- Plumbing curriculum
- Volume 1 – 16
- Volume 2 – 13
- Volume 3 – 15
- Volume 4 – 14
- 10 Safety Orientation Guides
- 3 boxes posterboard
- 1 package red colored pencils
- 2 metal storage cabinets
- 1 ruler
- 1 box medium binder clips
- 1 box small binder clips
- 3 boxes paper clips
- 2 boxes red sharpie markers
- 2 boxes green felt tip markers
- 3 rolls shipping tape
- 3 boxes reinforcement labels
- 1 shovel
- 1 broom
- 1 dolly
- 6 cases 8 ½ by 14 legal paper
- 4 cases colored paper
- 15 reams white paper



## Donations from California Correctional Center January 26, 2023

- United States & California flag holder w/ flags
- Art easel
- Five boxes of erasable wall planners
- Filing folders
- Top tab folders
- One pack of 500 mailing envelopes
- Three packs of colored copy paper
- Three 6-packs of packing tape
- Index cards
- Two boxes of prong fasteners
- Twenty-one small boxes of paperclips
- Two correction tape rolls
- Five packs of folder label holders
- Post-It flags
- File pockets
- Boombox
- Four boxes of large, one box of small clasp envelopes
- Eleven packs of filler paper
- Small shelving unit
- Push broom
- Sweep broom
- Gardening hoe
- Microwave
- Three Logitech keyboards w/ mice
- Four long staplers
- Staplers
- Electric stapler
- Graphing paper
- Phone wipes
- Two packs of mailing labels
- Two packs of 10 small tape rolls
- Five boxes of file folder labels
- Two boxes of 48 composition books
- Eight boxes of 36, ten boxes of 72 pencils
- Two boxes of pencil erasers
- Fifteen packs of post-It notes
- Binder indexes
- Index maker
- Two compressed air cans
- One box of heavy-duty staples
- Twelve boxes of dry erase markers

**LONG VALLEY CHARTER SCHOOL**  
**Executive Director's Report**  
February 2023

**ENROLLMENT**

School	Enrollment		
	Prior Month 1/9/2023	Current 2/3/2023	Growth/(Loss)
Long Valley School	239	238	-1
Thompson Peak Charter	143	149	+6
Total	382	387	+5

**OPEN STAFF POSITIONS**

The following positions remain open:

- >>Doyle- Long term substitute for anticipated leave
- >>Portola-No open positions
- >>Susanville-middle/high school level teacher; substitute paraeducator for anticipated leave
- >>LVCS-Mental Health Therapist; Intervention Administrator (if position is approved)

**INTERIM LOAN CLOSING**

Any day now! The USDA required us to take an interim loan for the purchase and construction costs. Once the construction is completed, we will be closing on the USDA loan which will payoff the interim instrument.

**VISIT FROM THRIVE**

Regarding the Community Schools Grant; the consultants visited on 1/25 and 1/26 to better understand our programs and community. They worked with Janice Gotcher to gather input and develop next steps.

**AUDIT UPDATE**

As a result of the USDA loans, we now have federal revenue in excess of \$750,000 at both schools. This requires what is called a “Single Audit” and includes additional work to meet federal guidelines. Last year, our cost was \$19,000 for the audit; this year, the single audit will cost \$27,600. This item is on the agenda for your approval.

**BACK OFFICE PROVIDERS**

We have noted in the past that we have had some complications with DMS. Some of their errors include:

- Payroll errors; payments from wage assignments have been late (several times) resulting in consequences for the employee.
- HR does not communicate with their fiscal department which requires many manual corrections to the budget.
- Frequent turnover of finance representatives.
- Many last-minute report submissions.
- Tax revenues (from authorizers) remained unbilled for two years (caught up now)
- We were sent an invoice for another school.
- The most concerning issues are those due to a lack of fiscal advisement; despite us asking for a review of our status for submitting the funding determination months before 6/30/22, DMS provided details last minute that required some last-minute purchasing. Then, DMS came to us in January (after the audit) to let us know they miscalculated the percentages and in fact we did not

meet the required percentages. We needed to collaborate with the auditor to defer some income and make expenditure adjustments. Additionally, they did not consider the issue of elevated reserves and its potential negative impact on funding.

I expect some errors and we collaborate to solve them. I am concerned that when I retire, the lack of fiscal advisement will leave new leaders and the school in a vulnerable position.

I spoke to the Executive Director of a 5000+student non-profit who made the switch to edtech from DMS a year and a half ago. When asked what caused the change, he explained that there was a lack of expertise in the fiscal/budgeting aspects of their service. He spoke of getting surprises and finding inaccuracies. The only drawback to edtech in his opinion was heavier requirements for completing payroll. El has shared she has to review every line of payroll with DMS, so her practice already supports the increase in effort at edtech.

I spoke to another trusted Director who has been with edtech for over 10 years and their school is very satisfied with their service.

I am recommending that we approve the agreement with edtech.



# Long Valley Charter School

## DMS Monthly Update

Actuals through: December 31, 2022



This report is intended to provide a financial update comparing the First Interim Budget with actuals through December 31st. Along with an update on the financial health of the organization, these updates are a means to review and detect coding and budgeting issues and to make corrections throughout the year. Reviewing and collaborating together on a regular basis to thoughtfully address these issues, especially early in the year, are the key to successful financial reporting.

Expenditures appear to be closely aligned to First Interim Budget projections. At this point with 50% of the year (6 months) completed, compensation and benefits are on track. Some of the "front-loading" effect is still present in supplies, whereas services overall appear to be stabilizing as the months go by.

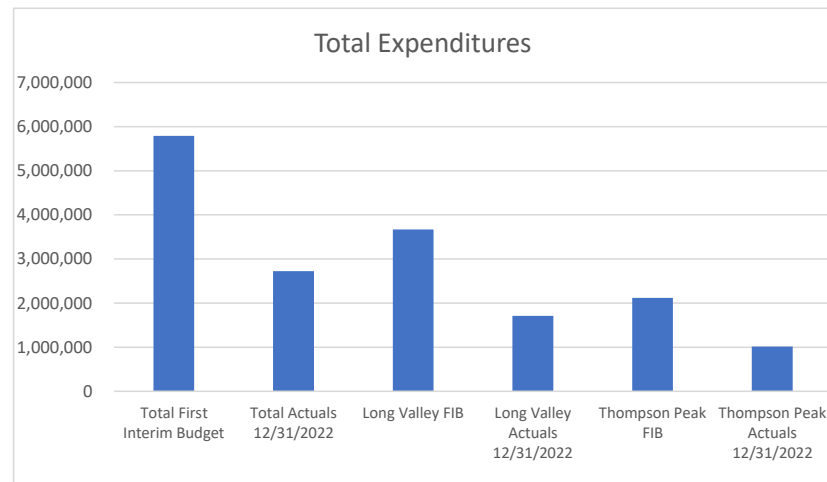
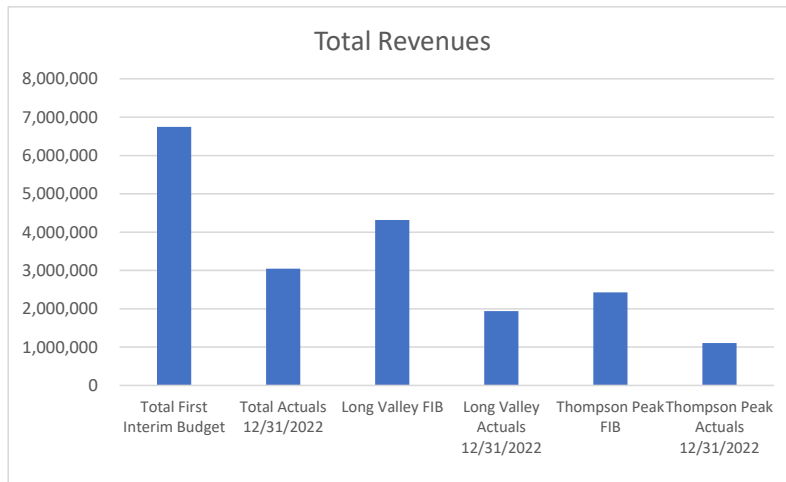
Revenues continue to be somewhat trailing behind what would be expected on a monthly basis; however, in total the revenues are beginning to come closer to budget as well. It is important to continue to keep in mind that state and federal revenues do not flow evenly throughout the year; therefore, YTD results are not a valuable measure of the financial performance.

For Cash Flows, Long Valley School is projected to the end the year with 224 days cash on hand representing 61% of annual expenditures. Thompson Peak Charter is projected to the end the year with 306 days cash on hand representing 83% of annual expenditures.

Long Valley School and Thompson Peak Charter continue to demonstrate fiscal stability and improving reserves and are projected to meet all obligations as scheduled.

## Long Valley Charters Budget vs Actuals Summary

Budget vs Actuals	Total First Interim Budget	Total Actuals 12/31/2022	% of Budget	Long Valley FIB	Long Valley Actuals 12/31/2022	% of Budget	Thompson Peak FIB	Thompson Peak Actuals 12/31/2022	% of Budget
<b>Revenues</b>									
LCFF State Revenue	4,318,234	2,094,184	48%	2,703,936	1,285,128	48%	1,614,298	809,056	50%
Federal Revenues	520,221	119,855	23%	308,515	81,725	26%	211,706	38,129	18%
Other State Revenues	1,719,742	795,677	46%	1,189,446	552,302	46%	530,296	243,375	46%
Local Revenue	187,005	35,866	19%	115,404	20,375	18%	71,601	15,491	22%
<b>Total Revenues</b>	<b>6,745,201</b>	<b>3,045,582</b>	<b>45%</b>	<b>4,317,300</b>	<b>1,939,530</b>	<b>45%</b>	<b>2,427,901</b>	<b>1,106,052</b>	<b>46%</b>
<b>Expenditures</b>									
Certificated Salaries	2,174,042	969,097	45%	1,251,469	546,362	44%	922,572	422,736	46%
Classified Salaries	901,977	402,873	45%	684,070	313,139	46%	217,907	89,734	41%
Benefits	1,285,004	570,058	44%	809,841	353,060	44%	475,163	216,997	46%
Books & Supplies	330,060	252,694	77%	231,610	179,197	77%	98,450	73,498	75%
Services & Operations	1,015,113	528,814	52%	643,152	317,914	49%	371,961	210,901	57%
Capital Outlay	31,000	0	0%	18,000	0	0%	13,000	0	0%
Other Outgo	51,531	2,825	5%	30,336	0	0%	21,195	2,825	13%
<b>Total Expenditures</b>	<b>5,788,727</b>	<b>2,726,362</b>	<b>47%</b>	<b>3,668,479</b>	<b>1,709,672</b>	<b>47%</b>	<b>2,120,248</b>	<b>1,016,690</b>	<b>48%</b>
<b>Operating Income/(Loss)</b>	<b>956,475</b>	<b>319,220</b>	<b>50%</b>	<b>648,821</b>	<b>229,858</b>	<b>50%</b>	<b>307,653</b>	<b>89,362</b>	<b>50%</b>



**Long Valley Charters  
Budget vs. Actuals - Detail  
FY 2022-23**

Actuals vs Budget	Object	Description	Total First Interim Budget	Total Actuals 12/31/2022	% of Budget	Long Valley FIB	Long Valley Actuals 12/31/2022	% of Budget	Thompson Peak FIB	TP Actuals 12/31/2022	% of Budget
<b>Revenue</b>											
LCFF Revenue											
	8011	LCFF General Entitlement	3,768,681	1,799,759	48%	2,464,621	1,162,055	47%	1,304,060	637,704	49%
	8012	EPA Entitlement	73,516	38,047	52%	46,060	23,580	51%	27,456	14,467	53%
	8019	Prior Year Unrestricted Revenue	0	45,120	0%	0	15,321	0%	0	29,799	0%
	8096	In-Lieu-Of Property Taxes	476,037	211,259	44%	193,255	84,173	44%	282,782	127,086	45%
Total LCFF Revenue			<b>4,318,234</b>	<b>2,094,184</b>		<b>2,703,936</b>	<b>1,285,128</b>	48%	<b>1,614,298</b>	<b>809,056</b>	50%
Federal Revenue											
	8220	School Nutrition Program-Federal	68,400	18,265	27%	61,250	16,924	28%	7,150	1,341	19%
	8290	Other Federal Revenue	451,821	101,590	22%	247,265	64,802	26%	204,556	36,788	18%
Total Federal Revenue			<b>520,221</b>	<b>119,855</b>	23%	<b>308,515</b>	<b>81,725</b>	26%	<b>211,706</b>	<b>38,129</b>	18%
Other State Revenue											
	8311	AB602 State SpEd Revenue	0	34,056	0%	0	21,095	0%	0	12,961	0%
	8520	School Nutrition Program-State	83,670	3,042	4%	83,670	3,042	4%	0	0	0%
	8550	Mandated Cost Reimbursements	10,941	10,941	100%	6,376	6,376	100%	4,565	4,565	100%
	8560	State Lottery Revenue	87,324	2,420	3%	54,720	1,450	3%	32,604	970	3%
	8590	Other State Revenue	1,537,807	745,218	48%	1,044,680	520,339	50%	493,127	224,879	46%
Total Other State Revenue			<b>1,719,742</b>	<b>795,677</b>	46%	<b>1,189,446</b>	<b>552,302</b>	46%	<b>530,296</b>	<b>243,375</b>	46%
Local Revenue											
	8634	EDP/Extra Lunch Fees	0	1,746	0%	0	1,746	0%	0	0	0%
	8660	Interest Income	10,000	2,891	29%	5,000	1,076	22%	5,000	1,815	36%
	8698	Other Revenue (Suspense)	0	11,000	0%	0	0	0%	0	11,000	0%
	8699	Other Revenue	15,000	20,229	135%	10,000	17,553	176%	5,000	2,676	54%
	8791	Apportionment Transfer-SPED	162,005	0	0%	100,404	0	0%	61,601	0	0%
Total Local Revenue			<b>187,005</b>	<b>35,866</b>		<b>115,404</b>	<b>20,375</b>		<b>71,601</b>	<b>15,491</b>	
<b>Total Revenue</b>			<b>6,745,201</b>	<b>3,045,582</b>	45%	<b>4,317,300</b>	<b>1,939,530</b>	45%	<b>2,427,901</b>	<b>1,106,052</b>	46%
<b>Expenditures</b>											
Certificated Compensation											
	1100	Teacher Compensation	1,524,629	615,399	40%	916,786	385,061	42%	607,843	230,338	38%
	1150	Teacher Stipends/Extra Duty	40,946	41,667	102%	23,657	32,794	139%	17,290	8,873	51%
	1200	Student Support	76,670	36,997	48%	34,502	18,600	54%	42,169	18,397	44%
	1250	Support Stipends/Extra Duty	550	250	45%	275	125	45%	275	125	45%
	1300	Certificated Administrators	475,551	240,579	51%	242,830	92,855	38%	232,720	147,724	63%
	1350	Administrator Stipends/Extra Duty	7,925	750	9%	6,963	375	5%	963	375	39%
	1900	Other Certificated Salaries	47,770	33,406	70%	26,457	16,502	62%	21,313	16,903	79%
	1950	Other Stipends/Extra Duty	0	50	0%	0	50	0%	0	0	0%
Total Certificated Compensation			<b>2,174,042</b>	<b>969,097</b>	45%	<b>1,251,469</b>	<b>546,362</b>	44%	<b>922,572</b>	<b>422,736</b>	46%

**Long Valley Charters  
Budget vs. Actuals - Detail  
FY 2022-23**

Actuals vs Budget	Object	Description	Total First Interim Budget	Total Actuals 12/31/2022	% of Budget	Long Valley FIB	Long Valley Actuals 12/31/2022	% of Budget	Thompson Peak FIB	TP Actuals 12/31/2022	% of Budget
Classified Compensation											
	2100	Instructional Aides	381,840	172,858	45%	276,760	127,346	46%	105,080	45,512	43%
	2130	Classified Substitutes	3,000	2,959	99%	3,000	2,959	99%	0	0	0%
	2150	Instructional Aides Stipends	7,914	4,088	52%	7,178	3,550	49%	736	538	73%
	2200	Pupil Support Administration	241,875	84,765	35%	237,600	82,128	35%	4,275	2,637	62%
	2230	Substitute Pupil Support	0	1,649	0%	0	1,649	0%	0	0	0%
	2250	Pupil Support Stipends	10,113	1,650	16%	9,976	1,338	13%	138	313	227%
	2300	Classified Administrators	77,133	41,937	54%	38,567	32,205	84%	38,567	9,731	25%
	2350	Classified Administrator Stipends	550	125	23%	275	63	23%	275	63	23%
	2400	Clerical & Technical Staff	175,273	91,257	52%	109,120	60,902	56%	66,154	30,355	46%
	2450	Clerical & Technical Stipends	4,278	1,288	30%	1,595	738	46%	2,683	550	20%
	2950	Other Classified Stipends	0	300	0%	0	264	0%	0	37	0%
Total Classified Compensation			<b>901,977</b>	<b>402,873</b>	45%	<b>684,070</b>	<b>313,139</b>	46%	<b>217,907</b>	<b>89,734</b>	41%
Employee Benefits											
	3101	STRS Certificated	406,948	179,435	44%	234,276	101,403	43%	172,673	78,032	45%
	3301	OASDI/Medicare Certificated	100,525	44,227	44%	70,478	31,439	45%	30,047	12,788	43%
	3401	Health Care Certificated	447,288	202,412	45%	288,672	117,988	41%	158,616	84,424	53%
	3402	Health Care Classified	270,876	116,805	43%	179,060	85,207	48%	91,816	31,598	34%
	3501	Unemployment Insurance Cert	15,380	7,086	46%	9,678	4,454	46%	5,702	2,632	46%
	3601	Workers' Comp Certificated	31,089	13,252	43%	17,896	7,563	42%	13,193	5,688	43%
	3602	Workers' Comp Classified	12,898	5,721	44%	9,782	4,447	45%	3,116	1,274	41%
	3990	PY Benefit Adjustments	0	1,121	0%	0	561	#N/A	0	561	0%
Total Employee Benefits			<b>1,285,004</b>	<b>570,058</b>	44%	<b>809,841</b>	<b>353,060</b>	44%	<b>475,163</b>	<b>216,997</b>	46%
Books, Materials, & Supplies											
	4310	Materials & Supplies	140,000	140,553	100%	90,000	91,315	101%	50,000	49,237	98%
	4320	Office Supplies	25,000	22,264	89%	20,000	17,259	86%	5,000	5,005	100%
	4330	Meals & Events	4,450	2,498	56%	3,000	1,428	48%	1,450	1,070	74%
	4390	Other Supplies	0	(912)	0%	0	(947)	0%	0	36	0%
	4400	Non-Capitalized Equipment	110,000	35,650	32%	70,000	18,130	26%	40,000	17,520	44%
	4700	School Nutrition Program	50,610	52,642	104%	48,610	52,012	107%	2,000	630	32%
Total Books, Materials, & Supplies			<b>330,060</b>	<b>252,694</b>	77%	<b>231,610</b>	<b>179,197</b>	77%	<b>98,450</b>	<b>73,498</b>	75%
Services & Other Operating Costs											
	5200	Travel & Conferences	34,000	14,869	44%	24,000	4,966	21%	10,000	9,903	99%
	5210	Mileage Reimbursements	1,000	1,088	109%	500	712	142%	500	376	75%
	5300	Dues & Memberships	26,000	27,469	106%	12,000	12,795	107%	14,000	14,674	105%
	5400	Insurance	90,184	58,988	65%	48,092	30,112	63%	42,092	28,876	69%
	5500	Operations & Housekeeping	55,000	48,052	87%	45,000	41,584	92%	10,000	6,468	65%
	5510	Utilities (General)	82,000	31,179	38%	59,000	23,045	39%	23,000	8,134	35%
	5610	Facility Rents & Leases	69,500	49,235	71%	42,500	22,235	52%	27,000	27,000	100%
	5620	Equipment Leases	25,750	11,430	44%	10,200	4,813	47%	15,550	6,617	43%
	5630	Maintenance & Repair	46,000	3,791	8%	38,000	2,628	7%	8,000	1,163	15%
	5800	Professional Services - Non-instructional	143,500	73,629	51%	95,000	40,336	42%	48,500	33,293	69%
	5802	Professional Development	54,000	27,455	51%	27,000	15,791	58%	27,000	11,665	43%
	5810	Legal	16,000	10,513	66%	8,000	3,423	43%	8,000	7,090	89%



**Long Valley Charters  
Budget vs. Actuals - Detail  
FY 2022-23**

Actuals vs Budget	Object	Description	Total First Interim Budget	Total Actuals 12/31/2022	% of Budget	Long Valley FIB	Long Valley Actuals 12/31/2022	% of Budget	Thompson Peak FIB	TP Actuals 12/31/2022	% of Budget
	5820	Audit & CPA	24,000	9,500	40%	12,000	4,750	40%	12,000	4,750	40%
	5825	DMS Business Services	147,600	73,885	50%	73,800	36,985	50%	73,800	36,900	50%
	5830	Non-Instructional Software Licenses/Fees	2,000	876	44%	2,000	75	4%	0	801	0%
	5835	Field Trips	2,500	1,667	67%	2,500	1,152	46%	0	514	0%
	5836	Instructional Transport	36,000	27,754	77%	32,500	27,334	84%	3,500	420	12%
	5840	Advertising & Recruitment	3,700	2,649	72%	2,700	1,465	54%	1,000	1,183	118%
	5850	Oversight Fees	43,182	0	0%	27,039	0	0%	16,143	0	0%
	5860	Service Fees	6,647	2,306	35%	2,671	1,024	38%	3,976	1,281	32%
	5870	Livescan Fingerprinting	2,250	2,047	91%	1,500	1,258	84%	750	788	105%
	5880	Instructional Vendors & Consultants	52,500	8,700	17%	40,000	6,600	17%	12,500	2,100	17%
	5890	Misc Other Outside Services	0	16,024	0%	0	16,024	0%	0	0	0%
	5900	Communications	47,250	13,143	28%	34,250	10,716	31%	13,000	2,428	19%
	5910	Telephone	0	2,690	0%	0	1,640	0%	0	1,050	0%
	5930	Postage	4,550	2,120	47%	2,900	1,310	45%	1,650	810	49%
	5940	Technology	0	7,756	0%	0	5,140	0%	0	2,616	0%
Total Services & Other Operating Costs			<b>1,015,113</b>	<b>528,814</b>	52%	<b>643,152</b>	<b>317,914</b>	49%	<b>371,961</b>	<b>210,901</b>	57%
Capital Expenditures											
	6900	Depreciation	31,000	0	0%	18,000	0	0%	13,000	0	0%
Total Capital Expenditures			<b>31,000</b>	<b>0</b>	0%	<b>18,000</b>	<b>0</b>	0%	<b>13,000</b>	<b>0</b>	0%
Other Outgo											
	7438	Interest Expense	51,531	2,825	5%	30,336	0	0%	21,195	2,825	13%
Total Other Outgo			<b>51,531</b>	<b>2,825</b>	5%	<b>30,336</b>	<b>0</b>	0%	<b>21,195</b>	<b>2,825</b>	13%
<b>Total Expenditures</b>			<b>5,788,727</b>	<b>2,726,362</b>	47%	<b>3,668,479</b>	<b>1,709,672</b>	47%	<b>2,120,248</b>	<b>1,016,690</b>	48%
<b>Operating Income/Loss</b>			<b>956,475</b>	<b>319,220</b>	50%	<b>648,821</b>	<b>229,858</b>	50%	<b>307,653</b>	<b>89,362</b>	50%

**Long Valley Charters**  
**Cash Flow Projection - Long Valley School**  
**FY 2022-23**

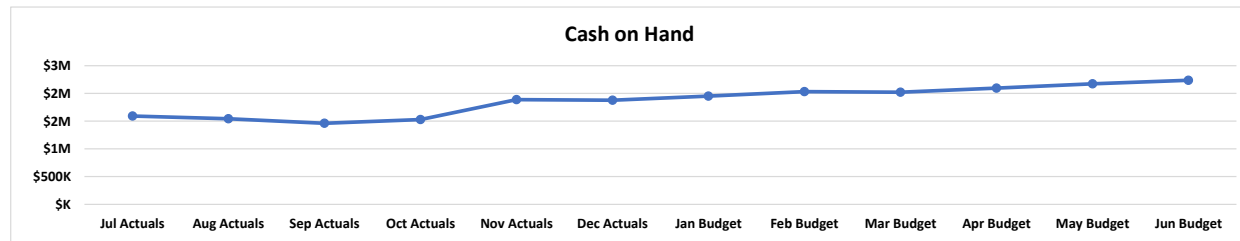
	Beg Bal	Budget	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Budget	Feb Budget	Mar Budget	Apr Budget	May Budget	Jun Budget	Accruals	Total
<b>Beginning Balance</b>			<b>1,536,503</b>	<b>1,594,133</b>	<b>1,542,280</b>	<b>1,461,933</b>	<b>1,528,100</b>	<b>1,888,244</b>	<b>1,877,443</b>	<b>1,951,470</b>	<b>2,031,428</b>	<b>2,020,626</b>	<b>2,096,305</b>	<b>2,171,985</b>		
Revenues																
LCFF State Revenue	0	2,464,621	125,222	125,222	225,400	235,411	225,400	225,400	221,816	216,150	225,400	225,400	225,400	225,400	(37,000)	2,464,621
EPA	0	46,060	0	0	11,790	0	0	11,790			11,790			11,515	(825)	46,060
In-Lieu Property Taxes	0	193,255	0	33,669	0	33,669	0	16,835	15,460	27,056	16,835	13,528	13,528	13,528	9,148	193,255
Prior Year Corrections	0	0	0	15,321	0	0	0	0			0				(15,321)	0
Federal Revenues	0	308,515	0	13	0	31,876	10,341	39,495	21,682	21,682		21,682	21,682		140,061	308,515
Other State Revenues	0	1,189,446	5,562	5,562	48,961	34,305	366,258	91,654	92,542	92,542	92,542	92,542	92,542	92,542	81,892	1,189,446
Other Local Revenue	0	115,404	4,019	3,446	2,173	6,005	533	4,199	10,617	10,617	10,617	10,617	10,617	10,617	31,327	115,404
<b>Total Revenues</b>	<b>0</b>	<b>4,317,300</b>	<b>134,803</b>	<b>183,233</b>	<b>288,324</b>	<b>341,266</b>	<b>602,532</b>	<b>389,373</b>	<b>362,117</b>	<b>368,047</b>	<b>389,373</b>	<b>363,769</b>	<b>363,769</b>	<b>353,602</b>	<b>177,094</b>	<b>4,317,300</b>
Expenditures																
Certificated Salaries	0	1,251,469	20,341	109,829	95,575	103,748	106,588	110,281	101,745	101,745	110,281	101,745	101,745	101,745	86,099	1,251,469
Classified Salaries	0	684,070	16,357	27,375	70,626	67,647	67,981	63,154	55,615	55,615	63,154	55,615	55,615	55,615	29,699	684,070
Benefits	0	809,841	17,491	56,192	65,449	74,692	68,952	70,284	65,841	65,841	70,284	65,841	65,841	65,841	57,293	809,841
Books & Supplies	0	231,610	2,372	71,528	44,639	15,435	22,416	22,807	8,571	8,571	8,571	8,571	8,571	8,571	987	231,610
Services & Operations	0	643,152	22,740	45,167	94,958	36,029	60,451	58,570	52,289	52,289	58,570	52,289	52,289	52,289	5,225	643,152
Capital Outlay	0	18,000	0	0	0	0	0	0	1,500	1,500	1,500	1,500	1,500	1,500	9,000	18,000
Other Outgo	0	30,336	0	0	0	0	0	0	2,528	2,528	2,528	2,528	2,528	2,528	15,168	30,336
<b>Total Expenditures</b>	<b>0</b>	<b>3,668,479</b>	<b>79,302</b>	<b>310,091</b>	<b>371,245</b>	<b>297,551</b>	<b>326,387</b>	<b>325,096</b>	<b>288,089</b>	<b>288,089</b>	<b>325,096</b>	<b>288,089</b>	<b>288,089</b>	<b>288,089</b>	<b>193,263</b>	<b>3,668,479</b>
Other Cash Inflows/Outflows																
Accounts Receivable/Other Assets	(484,627)	0	249,667	63,892	76,954	26,818	0	0			0				(67,296)	417,331
Fixed Assets	(1,187,717)	0	(106,268)	0	(9,473)	0	0	0			0				(1,303,458)	(115,741)
Accounts Payable (net change)	192,831	0	(141,270)	11,113	(64,906)	(4,367)	84,000	(75,078)			(75,078)				(72,756)	(265,587)
Other Liabilities	219,574	0	0	0	0	0	0	0			0				219,574	0
<b>Net Inflows/Outflows</b>	<b>(1,259,939)</b>	<b>0</b>	<b>2,129</b>	<b>75,005</b>	<b>2,575</b>	<b>22,451</b>	<b>84,000</b>	<b>(75,078)</b>	<b>0</b>	<b>0</b>	<b>(75,078)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(36,003)</b>	<b>36,003</b>

**ENDING CASH BALANCE**

1,594,133    1,542,280    1,461,933    1,528,100    1,888,244    1,877,443    1,951,470    2,031,428    2,020,626    2,096,305    2,171,985    2,237,497

**Days Cash on Hand**

159.39    154.21    146.17    152.79    188.80    187.72    195.12    203.12    202.04    209.60    217.17    223.72

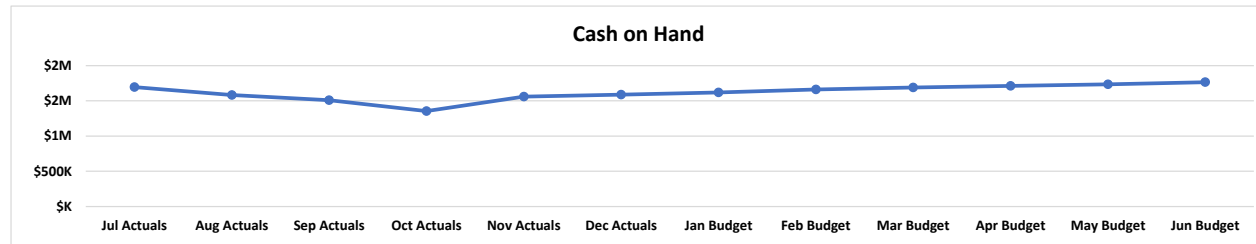


**Long Valley Charters**  
**Cash Flow Projection - Thompson Peak**  
**FY 2022-23**

	Beg Bal	Budget	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Budget	Feb Budget	Mar Budget	Apr Budget	May Budget	Jun Budget	Accruals	Total
<b>Beginning Balance</b>			<b>1,536,503</b>	<b>1,697,161</b>	<b>1,584,331</b>	<b>1,508,796</b>	<b>1,355,328</b>	<b>1,560,362</b>	<b>1,588,241</b>	<b>1,619,869</b>	<b>1,662,378</b>	<b>1,690,257</b>	<b>1,712,971</b>	<b>1,735,685</b>		
<b>Revenues</b>																
LCFF State Revenue	0	1,304,060	69,316	69,316	124,768	124,768	124,768	124,768	117,365	111,279	111,279	111,279	111,279	111,279	(7,404)	1,304,060
EPA	0	27,456	0	0	7,234	0	0	7,233			6,714			6,714	(439)	27,456
In-Lieu Property Taxes	0	282,782	0	0	0	0	78,672	48,414	22,623	39,589	48,414	19,795	19,795	19,795	(14,314)	282,782
Prior Year Corrections	0	0	0	0	0	0	29,799	0			0				(29,799)	0
Federal Revenues	0	211,706	0	1,416	397	10,304	4,336	21,676	15,303	15,303	15,303	15,303	15,303	15,303	81,759	211,706
Other State Revenues	0	530,296	0	0	38,470	51,171	105,536	48,198	43,018	43,018	43,018	43,018	43,018	43,018	28,813	530,296
Other Local Revenue	0	71,601	19	79	2,148	1,723	501	11,022	5,967	5,967	5,967	5,967	5,967	5,967	20,310	71,601
<b>Total Revenues</b>	<b>0</b>	<b>2,427,901</b>	<b>69,335</b>	<b>70,811</b>	<b>173,017</b>	<b>187,966</b>	<b>343,612</b>	<b>261,311</b>	<b>204,275</b>	<b>215,156</b>	<b>261,311</b>	<b>195,361</b>	<b>195,361</b>	<b>202,075</b>	<b>48,309</b>	<b>2,427,901</b>
<b>Expenditures</b>																
Certificated Salaries	0	922,572	25,437	83,676	77,869	78,808	77,867	79,079	75,006	75,006	79,079	75,006	75,006	75,006	45,728	922,572
Classified Salaries	0	217,907	2,643	8,052	18,827	19,057	21,734	19,419	17,716	17,716	19,419	17,716	17,716	17,716	20,174	217,907
Benefits	0	475,163	12,030	37,949	41,935	44,969	39,673	40,440	38,631	38,631	40,440	38,631	38,631	38,631	24,570	475,163
Books & Supplies	0	98,450	2,153	34,390	6,942	6,657	19,812	3,544	8,204	8,204	3,544	8,204	8,204	8,204	(19,612)	98,450
Services & Operations	0	371,961	22,951	35,591	71,223	23,357	26,168	31,611	30,241	30,241	31,611	30,241	30,241	30,241	(21,754)	371,961
Capital Outlay	0	13,000	0	0	0	0	0	0	1,083	1,083	0	1,083	1,083	1,083	7,583	13,000
Other Outgo	0	21,195	0	0	250	32	26	2,517	1,766	1,766	2,517	1,766	1,766	1,766	7,021	21,195
<b>Total Expenditures</b>	<b>0</b>	<b>2,120,248</b>	<b>65,216</b>	<b>199,658</b>	<b>217,046</b>	<b>172,880</b>	<b>185,281</b>	<b>176,610</b>	<b>172,647</b>	<b>172,647</b>	<b>176,610</b>	<b>172,647</b>	<b>172,647</b>	<b>172,647</b>	<b>63,711</b>	<b>2,120,248</b>
<b>Other Cash Inflows/Outflows</b>																
Accounts Receivable/Other Assets	(318,604)	0	188,078	0	41,286	19,290	7,709	0			0				(62,241)	256,363
Fixed Assets	(95,369)	0	0	0	0	(184,174)	0	(4,000)			(4,000)				(287,543)	(192,174)
Accounts Payable (net change)	96,146	0	(31,538)	16,017	(65,126)	3,996	50,955	(43,356)			(43,356)				(16,262)	(112,409)
Other Liabilities	63,721	0	0	0	(7,666)	(7,666)	(11,962)	(9,466)			(9,466)				17,495	(46,225)
<b>Net Inflows/Outflows</b>	<b>(254,106)</b>	<b>0</b>	<b>156,540</b>	<b>16,017</b>	<b>(31,505)</b>	<b>(168,554)</b>	<b>46,702</b>	<b>(56,822)</b>	<b>0</b>	<b>0</b>	<b>(56,822)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>94,445</b>	<b>(94,445)</b>

**ENDING CASH BALANCE** 1,697,161 1,584,331 1,508,796 1,355,328 1,560,362 1,588,241 1,619,869 1,662,378 1,690,257 1,712,971 1,735,685 1,765,113

**Days Cash on Hand** 293.97 274.42 261.34 234.76 270.27 275.10 280.58 287.94 292.77 296.71 300.64 305.74



## Board Report

2/1/2022

LVS-Doyle

\*Congratulations to our January Students of the Month!!!

Kalli Smart (6/7 class), Joslyn Sherman (4/5 class), Paxton Humphrey (7/8 class), Jarrard Bounds (1/2 class), Jordan Jones (TK/K class), Vinessa Shroyer (High School), Gabe Hyatt (3/4)



\*Mrs. Alexander's 6/7 class has been studying the solar system. They shared their scientific knowledge with our primary students by creating solar systems on their playground.



\*Mrs. Janice is working with our Parent Steering Meeting to plan a community dinner. During this event, Mrs. Janice will share information on community school and how it can benefit our students and families.

\*Our parent and community support for boys' basketball has been truly amazing. The stands are full at home and away games. The boys have been working really hard to develop their skills and are having a great time.



### Upcoming Events

\*100's Day Celebration

\*Middle School Hang Out Night





# Thompson Peak Charter



GUITAR AND KEYBOARDING CLASSES ARE UNDERWAY AND THE STUDENTS LOVE IT! BE ON THE LOOKOUT FOR FUTURE TALENTS SHOWS!



Welcome Ms. Emily Delbecq  
TPC K-3 Teacher

WHY  
WE



OUR SCHOOL

Enrollment update  
Total - 153  
Waiting List - 7



National School Choice Week



## February Portola Board Update

- Mrs. Williamson has started a typing class for her first and second grade students.
- The school was out of propane for three days limiting student's ability to be on site. Mrs. Seehuetter flagged an AmeriGas truck down and got them to come fill up the school. We will look into changing companies this summer.
- Art Class has been turning out some amazing projects please see below.
- The Dear Evan Hansen field trips went very well. Students received a behind the scenes tour and viewed the play. The subject of the play addresses the youth mental health crisis as a major theme. [Time Magazine](#) explains the hands-on community engagement work this production has done to spread awareness and support mental health nonprofits. Musical theatre has been used to highlight social issues for decades. The commercial success of *Dear Evan Hansen* is inspiring a [new generation of musicals](#) that also explore mental illness.”







# Special Programs Administrator Report

**February 2023**  
*Info from January 2023*

## **TESTING**

ELPAC window opens  
Feb 1st  
PFT window opens  
Feb 1st

## **COUNSELING**

Long Valley - 15  
Thompson Peak - 8

## **English Learners**

Long Valley - 3  
Thompson Peak - 2

## **Homeless Students**

Long Valley - 3  
Thompson Peak - 1

## **Response to Intervention**

Intervention plans are being adjusted based on student scores.

## **Long Valley's SPED Small LEA Monitoring Review Update**

The Educational Benefit Review was submitted on January 29th. 10 student files were reviewed looking at assessment data, student goals, services and accommodations. Information to come on the third component of the review.

### **Long Valley - Doyle Campus**

SPED Students: 26  
Speech Only: 11  
New: 1

Initial Assessments: 0

\*Now has a self-contained classroom for a high-needs student.

### **Long Valley - Portola Campus**

SPED Students: 10  
Speech Only: 2  
New: 0

Initial Assessments: 0

% of SPED Students/School: 15%

# of IEP Meetings this Month: 1

### **Thompson Peak Charter**

SPED Students: 24  
Speech Only: 4  
New: 2

Initial Assessments: 1

% of SPED Students/School: 16%

# of IEP Meetings this Month: 5

# ♥ Happy Valentines Day ♥

## Board Report

### Counseling /February 2023

- We had our ASVAB interpretation for students who took the ASVAB on, Wednesday, Jan. 25<sup>th</sup>. The students were excited to see their opportunities. I plan to offer it again before the end of the school year.
- I am still working to get a FAFSA event on our Doyle campus, weather is preventing travel. I have had it scheduled twice and both times we have had bad weather. I will continue to pursue holding this event for our Doyle students.
- I hope to resume college field trips in March.
- I will schedule a presentation from the Banking Industry sometime this month. I am working on that now.
- I was able to complete the CTE Post Graduate Survey. There was only one student whom I could not contact. The information has been gathered, entered and will be reported with the next reporting period. Here are my findings. We had 25 students complete CTE Pathways last year. Here is the breakdown of what the students are doing now.
  - 7- College/Trade School
  - 7- Working in various occupations
  - 4-Working full time in their pathway occupation and attending College
  - 4- Not working or going to college
  - 2-Joined the Military
  - 1-Information unavailable
- I will begin working on our Golden State Seal Merit Diploma Report this month to see how many students we can qualify. I will report those findings hopefully in March.

Thank you for your interest in our Counseling Program. I look forward to serving you for years to come. Have a nice evening.



Mrs. K. Sherman

College/Career Counselor



*Board Report*

*Adult School February 2023*

*Happy Valentine's Day. Here is what is happening in our Adult School Program this month.*

*The Adult School Program is up and running. We are still working to spread the word, if you know anyone who could benefit from our program please let them know. Our teachers are dedicated to helping our Adult population in all areas of operation, and are excited to again offer this opportunity. Please help us spread the word.*

- Our Adult School flyers have been distributed at some local venues throughout our operating areas. If you have recommendations of where to hang them please reach out so we can get all areas covered.*
- I was able to order some Adult School curriculum this month and I am waiting the arrival. I will continue to work with teachers to get the curriculum we need, but all students enrolled are working toward their diploma already.*
- We are still working to get our Adult School computers capable to check out to students, but that has not prevented our success working with students.*
- I have worked with Janice Gotcher to find a place for our Adult School teacher to work in the Herlong area. That has been established, and if we get students in that area we will offer services in Herlong, so students do not have to travel to Doyle to obtain services. We are hoping to gain students in that area soon.*
- Jenn Kirby our Adult School teacher operating the Westwood area continues to gain students and is currently working at the High School to offer our services in that area.*

*Thank you for your interest in our Adult School Program. If you have suggestions how to make our program better, please reach out, as I am open to ideas to make this and all our programs successful. Have a nice evening.*



Current Enrollment:  
Westwood-3  
Susanville-5  
Doyle-4  
Portola-0

*Mrs. K. Sherman*

*Adult School Coordinator*

Facilities Inspection Tool  
Report

February 3, 2023			
Sites	Portola	Susanville	Doyle
Category	G = Good, P= Poor, N/A=Not Applicable		
Gas Leaks	G	G	G
Heating/Cooling Systems		G	
Windows/Doors/	G	G	G
Gates/Fences	N/A	N/A	G
Interior Surfaces	G	G	P-Ceiling tiles in multiple rooms need replaced/Boys & girls bathroom needs stall door replaced/room 2 carpet ripped
Hazardous Materials	G	G	G
Structural Damage	G	G	P Ramp needs repair into portable 3, top surface damaged; Ramp Portable 4 top layer needs to be replaced. "Waiting on USDA Constuction project"
Fire Safety	G	G	G
Electrical	G	G	G
Pest/Vermin Infestation	G	G	G
Sinks and Drinking Fountains	G	G	G
Restrooms	G	G	G
Sewer System	G	G	G
Roofs	G	P-Missing shingles need replacement, Shopping for contractor	P-Stained Roofing tiles in (H.S., 2nd/3rd, 3/4, Mrs. B's, Library, K, Cafeteria, 7/8, 5/6)
Playground/ Schoolyard	N/A	N/A	P-Cracks in Asphalt, Wooden sand retaining beams rottings, Ball wall needs removal "Waiting on USDA Constuction project" <b>Cracked Slide needs to be repaired.</b>
Covid Safety	G	G	G
Overall Cleanliness	G	G	G
Notes	Does not include the house next to the new building in portola.		

Newly added items are highlighted in yellow.

# FISCAL REPORT

PUBLIC EDUCATION'S POINT OF REFERENCE FOR MAKING EDUCATED DECISIONS

## CalPERS Rates Projected to Increase



**BY CHARLENE QUILAO**

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posted January 20, 2023

The California Public Employees' Retirement System (CalPERS) revised its projected out-year employer contribution rates as of June 30, 2021, and has again adjusted its estimates for future employer contribution rates with increases beginning in 2023-24 as follows:

Year	Prior Adopted Rates per CalPERS	New Projected Rates per CalPERS Actuarial Report <sup>1</sup>
2022-23	25.37%	25.37%
2023-24	25.20%	27.00%
2024-25	24.60%	28.10%
2025-26	23.70%	28.80%
2026-27	22.60%	29.20%
2027-28	22.60%	30.70%

<sup>1</sup>[CalPERS Schools Pool Actuarial Valuation Report](#)

The employer contribution rates are influenced by the CalPERS amortization and smoothing policy, which spreads rate changes over a five-year period, as well as changes in actuarial assumptions such as retirement rates, termination rates, mortality rates, rates of salary increase, and inflation.

The CalPERS Board is set to adopt the 2023-24 employer contribution rate at its Board meeting in April. Meanwhile, School Services of California Inc. (SSC) recommends that the above updated rates should be used for local educational agency Second Interim reporting. These rates have been included in our 2023-24 Governor's Budget SSC Financial Projection Dartboard.

**LONG VALLEY CHARTER SCHOOL  
BOARD RECOMMENDATION FORM**

AGENDA ITEM: Enrollment Periods

SUMMARY:

The Governing Board approved Policy 6018 on Admissions Procedures which provides further guidelines for enrollment. We annually designate the periods for re-enrollment, open enrollment, and lottery drawing (if needed).

ENROLLMENT TIMELINE for Spring 2022

April 17-May 5, 2023	Period of re-enrollment for current students; forms returned after 5/5/23 are no longer guaranteed a space.
April 17-May 5, 2023	Open enrollment period for new students.
May 12, 2023	Offer of enrollment for new students or notification of lottery.
May 25, 2023	Public lottery is held at each location as needed.

In addition, the Executive Director is tasked with determining an end date for enrollment for this current school year; that date is designated as April 7, 2023.

**LONG VALLEY CHARTER SCHOOL  
BOARD RECOMMENDATION FORM**

AGENDA ITEM:      Action Item B-Use of Remaining COVID-19 Leave

SUMMARY:

Long Valley Charter School was required to provide paid leave of up to 10 days for employees excluded from work due to contracting COVID-19. The legislation has now expired as of 12/31/22. Our attorney recommended and we concur, that we should continue offering this leave through the end of the year to employees who still have days unused for this purpose.

DIRECTOR'S RECOMMENDATION:

Approve as Presented       Disapprove

This action item concerns:

- Long Valley School
- Thompson Peak Charter



# Long Valley Charter School

*Imagine-Achieve-Inspire*

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## Job Description

### **Intervention Administrator**

**Responsible to:** Executive Director or Designee

The Long Valley Intervention Administrator assists the Executive Director and the Leadership Team in the development and implementation of programs that support increasing student academic achievement.

Certificated Position: 210 Days

#### **Specific Duties:**

- Collaboratively develop and administer a schoolwide intervention program for reading and mathematics.
- Perform analyses of student academic performance data.
- Articulate and report on student academic performance and progress.
- Provide instructional coaching as requested by Site Administrators.
- Provide training and assistance to staff on the use of i-Ready assessments and reporting.
- Actively participate as a member of the Leadership Team.
- Perform other related tasks and responsibilities as may be assigned.

#### **The Intervention Administrator is able to:**

- Effectively collaborate and communicate in both writing and orally with staff and educational partners.
- Understand and advise on the requirements of the Additional Targeted Support and Improvement status.
- Understand and interpret testing/assessment data and express results in easy to understand terms for educational partners.

#### **Qualifications:**

- At least three years' experience as a school administrator
- Administrative Certification preferred
- Extensive knowledge and demonstrated experience of using strategies for increasing student academic performance
- Knowledge and experience with i-Ready and CAASPP assessments and data
- Adept at the use of technology and able to use the school's suite of software products including MS Word, Excel, Publisher, Teams, and Zoom.
- Have good physical and mental health
- CPR and First Aid Certification
- Current TB test



**LONG VALLEY CHARTER SCHOOL  
BOARD RECOMMENDATION FORM**

AGENDA ITEM:      Action Item D-Back Office Provider Agreement

SUMMARY:

Last month, you were provided with two agreements for back office services; one from DMS whom we've been with for 7 years and one from edtech. The frequency of errors, turnover of staff, and a lack of fiscal advisement with DMS has led us to seeking another provider. Specific examples of concern are contained within my report.

DIRECTOR'S RECOMMENDATION:

I recommend we approve the agreement with edtech.

This action item concerns:

- Long Valley School
- Thompson Peak Charter

# ESTIMATE

**MW Tree Service**  
471-255 Linco Lane  
Susanville, CA 96130

fernelee@hotmail.com  
530-310-9467

## Long Valley

**Bill to**  
Long Valley  
436-965 Susan Dr.

**Estimate details**  
Estimate no. : 1028  
Estimate date : 12/8/22

Product or service	Amount
1. <b>Trimming</b>	\$10,000.00
Trimming of all the large trees around the perimeter of the school yard. All trees will be selective thinned and have the dead wood removed. Full clean up of limbs and debris included. 20 trees total and \$500 per tree.	

**Total** **\$10,000.00**

**Note to customer**  
Thank you for your business.

# MATTHEW LEMAS

CPA & ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS

4225 Executive Square, Suite 600, La Jolla, CA 92037 | Tel 858.242.5686 | Fax 309.410.4146

January 12, 2023

Long Valley Charter School  
Board of Directors and Sherri Morgan  
PO Box 7  
Doyle, CA 96109

Dear Board of Directors and Sherri Morgan

We are pleased to confirm our understanding of the services we are to provide for the Long Valley Charter School for the Year Ended June 30, 2023.

We will audit the financial statements of Long Valley Charter School, which comprise the statements of financial position as of June 30, 2023, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements. Also, the following supplementary information accompanying the financial statements, will be subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, in accordance with auditing standards generally accepted in the United States of America, and our auditor's report will provide an opinion on it in relation to the financial statements as a whole.

- 1) Schedule of Average Daily Attendance
- 2) Schedule of Instructional Time
- 3) Schedule of Expenditures of Federal Awards

## **Audit Objectives**

The objective of our audit is the expression of an opinion about whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- State compliance as required by the *2022-23 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting K-12 Audit Guide*, published by the Education Audit Appeals Panel. We will adhere to the newest K-12 Audit Guides that are applicable for the audit year.



## **Audit Objectives (Continued)**

- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. These reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records and other procedures we consider necessary to enable us to express such an opinion. Additionally, we will issue an Independent Auditor's Report on State Compliance as required by the *2022-23 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting K-12 Audit Guide*, published by the Education Audit Appeals Panel. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Directors of Long Valley Charter School and Thompson Peak Charter School. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add an emphasis-of-matter or other-matter paragraph. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or to issue a reports, or we may withdraw from this engagement.

## **Audit Procedures – General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgement about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of Accounting polices used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Organization or to acts by management or employees acting on behalf of the Organization. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitation on of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*.



### **Audit Procedures – General (Continued)**

In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors are limited to the period covered by our audit and does not extend to any later periods for which we were not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from the Organization's attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by general accepted auditing standards.

### **Audit Procedures – Internal Control**

Our audit will include obtaining an understanding of the Organization and its environment, including internal controls, sufficient to assess the risks of material misstatement of the financial statements and to design, the nature, timing and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control, and, accordingly, no opinion will be expressing in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and Uniform Guidance.

### **Audit Procedures – Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Organization's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.



## **Audit Procedures – Compliance (Continued)**

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the Organization's major programs. The purpose of these procedures will be to express an opinion on Long Valley Charter School's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

## **Other Services**

We will issue a report on the Organization's federal and state information returns for the year-end period June 30, 2023. We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the Organization in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards, including the Statements on Standards for Tax Services issued by the American Institute of Certified Public Accountants. The other services are limited to the financial statements, schedule of expenditures of federal awards, related notes, and previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities. We will advise management with regard to tax positions taken in the preparation of the tax return, but management must make all decisions with regard to those matters.

## **Management Responsibilities**

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us, and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the organization from whom we determine it necessary to obtain audit evidence.



## **Management Responsibilities (Continued)**

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Organization involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Organization received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the Organization complies with all applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review on May 15, 2023.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements, and for preparation of the schedule of expenditures of federal awards, (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.



## **Management Responsibilities (Continued)**

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the tax services, financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter the tax services provided and our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have evaluated the adequacy of our services and have reviewed and approved the results of the services, the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

## **Engagement Administration, Fees, and Other**

We may from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, and other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's report, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of (30) days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the Organization; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.



## Engagement Administration, Fees, and Other (Continued)

The audit documentation for this engagement is the property of Matthew Lemas CPA and Associates and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the cognizant agencies or their designees, a federal agency providing direct or indirect funding, or the U.S. Governmental Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Matthew Lemas CPA and Associates personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the California State Controller's Office or any additional cognizant agency, oversight agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the parties contesting the audit finding for guidance prior to destroying the audit documentation.

Matthew Lemas, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit on May 15, 2023 and to complete your information returns and issue our reports no later than September 28, 2023.

We estimate that your fees for the audit and other services will be \$27,600. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoices for these fees will be rendered with 50% of the annual fee returned with the signed engagement letter (\$13,800) and the final 50% due (\$13,800) before transmission of the final report to the state of California.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us along with the initial retainer payment.

Respectfully,



Matthew Lemas, CPA  
Matthew Lemas CPA and Associates

RESPONSE:

This letter correctly sets forth the understanding of Long Valley Charter School.

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Governance signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Matthew Lemas CPA & Associates

PO Box 60295  
San Diego CA 92166

# Invoice

Invoice #: 5081  
Invoice Date: 1/12/2023  
Due Date: 1/12/2023  
Project:  
P.O. Number:

Bill To:

Thompson Peak Charter School and  
Long Valley  
436-965 Susan Drive  
Doyle CA 96109

Date	Description	Amount
1/12/2023	2023 Single Audit of Annual Financial Elements and related supplementary information (50% Retainer)	13,800.00

Thank you for your business.

Total	\$13,800.00
Payments/Credits	\$0.00
Balance Due	\$13,800.00

**LONG VALLEY CHARTER SCHOOL  
BOARD RECOMMENDATION FORM**

AGENDA ITEM:      Action Item E-Tree Service

SUMMARY:

We just received a 2<sup>nd</sup> proposal for tree service.

The two estimates now include:

MW Tree Service: \$10,000

Zamora's Tree Service: \$3,500

It is recommended that we accept the proposal from Zamora Tree Service.

DIRECTOR'S RECOMMENDATION:

Approve as Presented       Disapprove

This action item concerns:

Long Valley School

Thompson Peak Charter



# ZAMORA'S

## Tree Service

605 Monte Vista Way - Susanville, CA 96130

License # 798765 / Phone: 530-257-7097

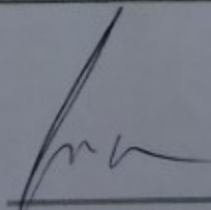
### CONTRACT - PROPOSAL

DATE: 1-23-23

JOB LOCATION: Long Valley School  
436-965 Susan Dr. Doyle

JOB DESCRIPTION: Remove Dead Wood Out  
Of 34 Trees & Remove 4 Trees

TOTAL PRICE: \$ 3,500

  
\_\_\_\_\_  
JUAN ZAMORA